

**Board of Selectmen
Approved Minutes
Tuesday, January 11, 2022**

On Tuesday, January 11, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town of Bow Municipal Building, 10 Grandview Road, Bow, NH.

I. CALL TO ORDER

Chairman Chris Nicolopoulos called the meeting to order. Present: Chairman Chris Nicolopoulos, Vice Chair Bruce Marshall, Selectman Colleen Hunter, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

II. PUBLIC COMMENT

Filipe Miranda, 2 Abbey Road, asked the Board who voted against the request for a warrant article for the Chadwick land donation to become a Town forest by a conservation easement to be held by Bow Open Spaces.

Chairman Nicolopoulos shared his concern to have the land in a conservation easement when there are no plans to develop it. Selectman Poulin seconded that, and stated once you put the land in conservation you can't do anything with it.

III. PUBLIC HEARING

None

IV. MEETINGS

1. BAC – Community Turf Field Project

Bryce Larrabee and Jared Bland with the Bow Athletic Club presented to the Board a proposed community turf field to replace the athletic field currently between Bow Middle School and Bow Elementary. The proposed turf field would consist of bleachers for 700 people and lights.

The field would be used by the schools for outdoor learning, community sports organizations and for facility rental by outside organizations. BAC is asking the town to add a surcharge of \$15.00 to all parks and recreation registration fees to help fund the project.

There was back and forth discussion on the details of the funding for the project, the current high school field, contract between the Town and organizations sponsoring the turf field, bleachers, and parking issues.

Parks and Recreation Director Little was in support of the field, but shared her concern of enrollment numbers dropping with the added \$15.00 surcharge to each registration, she would prefer a blanket amount.

Selectman Hunter shared her concerns of the impact this would have on the proposed elementary school renovations.

Jack Crisp, Timmins Road, Mr. Crisp spoke in favor of the turf field, he has served on many committees over the years and the desire to have a turf field has been around since 2005, this would be a benefit to both the town, school and community.

No motion was made by the Board to add the requested \$15.00 surcharge to all parks and recreation registration fees.

2. Tim Sweeney – Department updates and/or current projects

Director Sweeney gave the Board an update on his department, and any ongoing projects. His main concern right now is making sure the roads are taken care of, considering the last few weather events we have had. Director Sweeney shared his concern with the amount of salt the department has gone through so far due to the recent ice storms.

Director Sweeney discussed briefly the need to replace the sewer generator at Whiterock.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to move forward with replacing the sewer generator at Whiterock. MOTION PASSED 5-0.

Selectmen Wayne took a moment to commend Director Sweeney and his team. They do a great job on the roads.

V. CONSENT AGENDA

1. Current Use – Jason and Jennifer White - \$11,040

A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Marshall to approve the consent agenda as presented. MOTION PASSED 5-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **Cell Tower Informational Meeting:** The meeting will be held on January 26, 2022, 6:00 p.m. at the Bow High School Auditorium.

- **Covid-19 isolation and quarantine requirements:** I issued a new policy today to reflect the updated isolation and quarantine guidance from the CDC and State of New Hampshire. The policy applies to all Town employees.
- **Abenaki Water access license:** A draft license agreement has been sent to Abenaki for its review. The Board previously approved a request from Abenaki to explore potential well sites on Town property for the Rocky Point water system.
- **Eversource P145 Transmission pole replacement:** I met with Eversource representatives this morning for a brief overview of a project to replace existing wooden poles with steel structures along the P145 transmission corridor. I will provide more information to the Board once it is received from Eversource.
- **Internet awareness program:** The Police Department held an informational meeting last evening for parents to hear and learn about current internet practices and how they can protect their children from harmful activities. Approximately 40 residents attended.
- **Gordon Road cleanup:** Director Tim Sweeney has reported that the total cleanup cost to remove the trash and junk on Gordon Road is \$7,000.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to submit an invoice to the previous owner for the cost incurred by the town to clean up that site. MOTION PASSED 5-0.

- **LED Streetlight Conversion Project:** The Town has received the \$31,958 incentive rebate from Unitil for the project.

VII. DISCUSSION/ACTION ITEMS

1. Acceptance of December 28, 2021 Meeting Minutes

A MOTION was made by Vice Chair Marshall and duly seconded by Selectman Poulin to approve the December 28, 2021 meeting minutes, as presented. MOTION PASSED 5-0.

2. Transportation Improvement Fee

Town Manager Stack discussed with the Board the option of putting forth a Transportation Improvement Fee to each motor vehicle registration. The Town Clerk's office processes 240,000 registrations a year. The Town could impose a transportation improvement fee up to \$10.00 per motor vehicle registration.

Selectman Hunter asked if this would be set up as a separate fund, which is created and funded by this fee. Town Manager Stack said it would be a separate fund.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to move forward with proposing an \$10.00 transportation improvement fee to each motor vehicle registration, to be voted on at Town Meeting by Warrant. MOTION PASSED 5-0.

3. Legislative advocacy

Town Manager Stack discussed a concern that was raised by one of our State Representatives concerning an employee's use of town email while weighing in on a legislative discussion. This could be construed as representative of the Town.

The Board would like Town Manager Stack to set a policy, of asking employees to use their personal emails for such discussions.

4. Annual Town Report

Ms. Lindquist reminded the Board that the following needs to be completed before January 25, 2022:

- In Memoriam for the report
- Annual Report dedication
- Selectmen's report
- Review and approval of proposed cover and title pages for the report.

VIII. REPORTS

1. Right to Know

The Board reviewed the Right to Know log, noting one new inquiry.

2. ARPA Funds

The Board reviewed the ARPA Funds report and updated accordingly.

Selectman Hunter asked for a status on closing the water main loop at Thibeault/Ryan and the water filling station. Town Manager Stack stated they are waiting on Dubois & King.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

Chairman Nicolopoulos asked if the letter of deficiencies at the Public Safety Center has gone out yet. Town Manager Stack reported him, Chris Andrews, Mike Wayne and Vice Chair Marshall are going to meet first.

IX. BOTTOM LINES

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Chairman Nicolopoulos – None

Vice Chair Marshall – the school budget is proposing \$1.35 per thousand increase, 3 new positions, equipment, IT, salary and health benefits. He let Duane know that the Planning Board has been approached about 100 to 400 new family dwellings in town.

Selectman Hunter - None

Selectman Poulin – reported the engineers were on Heather Lane surveying in anticipation of the potential water tower.

Selectman Wayne - None

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (c)

May adversely affect reputation of non-BOS person.

At 7:23 p.m. a MOTION was made by Selectman Poulin and duly seconded by Vice Chair Marshall to enter into a non-public session in accordance with RSA 91-A:3 II (c) and a roll call was taken: Chairman Nicolopoulos – yes, Vice Chair Marshall – yes, Selectman Hunter – yes, Selectman Poulin – yes, Selectman Wayne – yes.

At 8:00 p.m. a MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to come out of non-public session. MOTION PASSED 5-0.

XI. ADJOURNMENT

At 8:00 p.m. A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Marshall to adjourn. MOTION PASSED 5-0.