

**Board of Selectmen
Approved Minutes
Tuesday, March 8, 2022**

On Tuesday, March 8, 2022, at 2:00 p.m., the Board of Selectmen met on the stage at the Bow Community Center, Bow, NH 03304.

I. CALL TO ORDER

Chairman Chris Nicolopoulos called the meeting to order. Present: Chairman Chris Nicolopoulos, Vice Chairman Bruce Marshall, Selectman Colleen Hunter, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

II. PUBLIC COMMENT

None

III. PUBLIC HEARING

None

IV. MEETINGS

None

V. CONSENT AGENDA

None

VI. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **FY2021-22 Goals:** The Board will be reviewing a status report at the March 8, 2022 meeting.
- **Safety Center deficiencies:** Chris Andrews and I are still developing the timeline for each specific deficiency including when the defect was first noted, action taken by Chicoine (if any) and providing records for each

- **SCBA Warrant Article:** Current pricing is \$192,000 and the CIP Warrant Article is asking for \$174,300 to be withdrawn. The difference is \$17,700, in discussions with Geoff, the Board could move to amend that warrant article or draw the difference from ARPA or his budget.

The Board would like the Fire Department to use ARPA funds or their budget for the difference.

Town Manager Stack discussed his weekly activities including his meeting with Granite Shore Power concerning the most recent protest. Town Manager Stack gave a brief update in regard to the interconnection of water with Concord, and Flatley Groups discussion with the Planning Board.

Selectman Wayne asked the Flatley Group to come to the next Board of Selectmen Meeting to discuss their Exit 1 project with the Board.

VII. DISCUSSION/ACTION ITEMS

1. Acceptance of February 17, 2022 and February 22, 2022 Meeting Minutes

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the February 17, 2022 meeting minutes, as presented, MOTION PASSED 5-0.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve the February 22, 2022 meeting minutes as amended with the following corrections: under Selectman Hunter's bottom lines she shared her concerns with the entire landscaping for the Bow Recreation Center not just the lawn, and under Vice Chair Marshall's bottom lines the HVAC System he was referencing was at the Bow Middle School not Bow High School. MOTION PASSED 5-0.

2. Cyber Security Administrative Policy 22-01

The Board reviewed the Cyber Security Administrative Policy to establish the appropriate use and protection of the Town's information assets and technology.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the Cyber Security Administrative Policy 22-01 as recommended by PRIMEX. MOTION PASSED 5-0.

3. FY 2021-22 Goals Status Report

The Board reviewed the FY 2021-22 Goals Status Report with the Town Manager. The board asked that work begin on organizing the Bow Pride Week in the near future.

4. HELPSY Textiles Recycling Contract Review

The Board reviewed an email from Sherri Cheney, Chair of the Recycling and Solid Waste Committee introducing HELPSY a program that works with Waste Zero, where residents can schedule an appointment with Waste Zero for a pickup of clothing or other textiles, on HELPSY's website or by phone. Items would be collected on a weekly basis and the town would receive \$40.00 per ton.

The Board would like Ms. Lindquist to reach out to the PTO to make sure this is not going to interfere with their drop boxes at the community center. This item will be on the 3/22/22 board Meeting agenda.

VIII. REPORTS

1. Right to Know Request Log

The Board reviewed the Right to Know log.

IX. BOTTOM LINES

Chairman Nicolopoulos: Took a moment to remind the Board before the next meeting to be thinking about the committees they want to serve on and electing a Chair and Vice Chair. It has been awesome working with all of you. He attended the Fire Departments awards night; it was great, and he highly recommends that next year a Selectman should offer to fill in for the Town Manager.

Vice Chair Marshall: None

Selectman Hunter: Shared her sentiments with the Board that it has been her true pleasure working with all of them and remember to be kind and to look at what you have accomplished.

Selectman Poulin: Thanked the other Board members for being at the elections today and he thanked Selectman Hunter for all of her hard work and looks forward to working with her in the future.

Selectman Wayne: Thanked Selectman Nicolopoulos in the event he would not be re-elected. He looks forward to working with Colleen in the future. He shared that Bow is used as an example of how to run elections in an efficient manner.

There was a brief discussion on the Comcast license agreement and the Governance Committee Report. Selectman Poulin would like to have the Report added to the next meeting agenda for discussion.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (there may be more than one)

None

XI. ADJOURNMENT

At 2:36 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to adjourn. MOTION PASSED 5-0.