

Building & Facilities Advisory Committee Meeting
Unapproved March 15, 2022 Meeting Minutes

The Building and Facilities Advisory Committee met at the Bow Municipal Building, 10 Grandview Road, Bow, NH, 03304 at 6:00pm.

Present: Chairman David Cook, Vice-chair Thomas Betteridge, Glenn Dugas, Chris Andrews, Building and Facilities Manager, Angela Brennan, Selectman. Excused Bruce Marshall, Selectmen's Representative, Jennifer Strong-Rain, School Board Representative.

Chairman David Cook called the meeting to order at 6:00pm.

Public Comment:

There was one member of the public present, but they had no comment.

The minutes of March 15, 2022 were moved by Glenn Dugas and seconded by Thomas Betteridge. The minutes were unanimously approved.

Old Business:

Municipal Building- Mr. Andrews informed the committee he is preparing the RFP for the Municipal Building renovations which will include not only the new Community Development area but the bathrooms as well. He is waiting on the structural recommendations which will be based on the final layout of where all the files will be in the new area. The Town Assessor will be moving up to that area as well. Mr. Andrews will reach out to the original bidders for the bathroom renovations.

Hanson Storage- Budget Committee Representative asked Chris Andrews to consider the Town purchasing the materials needed to build the garage and then hire a framer.

Heritage Commission- Chris Andrews reported he has invited members of the Heritage Commission to look at the space that will become their new home. There is no change of use to the area therefore there is little renovation needed, although it would be good to have an ADA bathroom in the area since they will be displaying items for public viewing. The cost of a pump-up type of ADA bathroom is approximately \$10,000 - \$15,000. Chris informed the committee, community development would not be using the front counter that is currently there, and it could be used by the Commission. Finally, regarding the parking, the Town employees would use the back lot for parking there by freeing up spaces on the side of the building for easier access.

Asset Management Software- Chris will have a conversation with Jamie Tingsley to see what the school uses for software.

Public Safety Building- There is a meeting set up with the Town Manager, Chris Andrews, Selectmen Bruce Marshall, and Mike Wayne and Building & Facilities Chairman David Cook with the Town Attorney to review the list of building deficiencies and what has been done to correct these issues. They want to put together a timeline before the letter is sent to the Chicoine Company.

Schools- Everyone on the Committee is appreciative of the school's participation. The members were also educated on what the real list of needs are for each of the schools given the information Mr. Tingsley gave at February meeting.

Bow Recreation Center/Community Center- The generator RFP came in higher than expected at \$85,000. The Select Board has authorized the use of ARPA funds for this project. As far as the Community Building is concerned, the latest item to be repaired was a refrigerant charge on the heating system. Mr. Andrews would like to know what the plans are since the heating system will need work soon. This as he reported in a very inefficient building.

New Business:

The Energy Committee will be meeting on March 30, 2022. This committee is not just concerned with Municipal properties but private ones as well. The Town Manager and Select Board will set the charge for this committee, but Chris thinks it might be beneficial to have one Energy Committee member come to the Building and Facilities meetings for input.

Fields- Tim Sweeney the DPW Director has reached out to a landscaper to see if they can offer suggestions on what needs to be done to enhance the Town's athletic fields. This would be a good time for a field committee to collaborate with Tim and other Town employees to understand what really needs to happen.

BAC Building Playground Area- There are four decks off the play structure and the DPW crew are making new one and they will be coated. Members of the Committee were amazed the DPW could recreate these decks and wanted to thank them.

Adjournment:

The meeting adjourned at 7:20 pm after a motion from Glenn Dugas, a second from Thomas Betteridge, and a unanimous vote by the committee.

The next meeting is April 19, 2022 at 6:00pm at the Bow Municipal Building.