

**Board of Selectmen Meeting Board of Selectmen  
Approved Minutes  
Tuesday, March 7, 2023**

On Tuesday, March 7, 2023, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Bow Municipal Building, 10 Grandview Road, Bow, NH 03304.

**I. CALL TO ORDER**

Vice Chair Michael Wayne called the meeting to order. Present: Chairman Bruce Marshall (by cell phone) Vice Chair Michael Wayne, Selectman Christopher Nicolopoulos, Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Department of Public Works Director Timothy Sweeney, Administrative Assistant Tonia Lindquist and members of the public.

**II. PUBLIC COMMENT**

Before opening the Public Hearing, Selectman Nicolopoulos welcomed Executive Councilor Cinde Warmington. Ms. Warmington introduced herself to the Board and the residents present and gave a brief overview of her district and the towns she covers.

Selectwoman Brennan thanked Councilor Warmington for her newsletters and updates in keeping the town informed.

Selectman Poulin brought up the verbal agreement with Concord to extend water to Bow Junction. Ms. Warmington stated she is familiar with that, and anything she can do to facilitate the conversation she is happy to do so.

**III. PUBLIC HEARINGS**

**RSA 41:9-a – To accept public input on proposed Ordinance No. 23-01, Cemetery Fee Changes**

At 6:10 p.m. Vice Chair Wayne, opened the public hearing up for comments from the public, hearing none Vice Chair Wayne closed the public hearing at 6:10 p.m.

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to adopt Ordinance 23-01 with the proposed cemetery fees as outlined in our packet. MOTION PASSED 5-0.*

**IV. MEETINGS**

**1. Executive Councilor Cinde Warmington**

The Board introduced Ms. Warmington right after the public comment section of the agenda (see above)

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## **2. Town Moderator Peter Imse, Town Meeting preparation and Warrant review**

The Board reviewed with Moderator Imse the 2023 Warrant Articles presented for the upcoming Town Meeting and confirmed the school has set up the live stream.

## **3. DPW Director Tim Sweeney, Department update**

Director Sweeney updated the Board on his department, noting there have been 32 weather events that have been treated with salt and sand. The department was able to replenish their salt supply. Director Sweeney commended his crew for their hard work.

There was a brief discussion of adding salt as a line item to the CIP.

The Board extended their thanks to the whole DPW department during these last few storms.

## **V. CONSENT AGENDA**

1. Appointment – Conservation Commission Alternate – Lisa Lindquist
2. Property Tax Administrative Abatement – Turee View Road - \$61.47
3. Property Tax Settlement and Abatement – Giri Bow, Inc. - \$7,532,400
4. Utility Billing Warrant - \$8,339.28

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to approve the consent agenda as presented. MOTION PASSED 5-0.*

## **VI. TOWN MANAGER'S REPORT**

Town Manager Stack read from his Town Manager's Report dated March 3, 2023, noting not in his report the renovation project at the Municipal Building is nearing completion.

Selectwoman Brennan requested Town Manager Stack look at other vendors for the town website, since there seems to be a lack of communication from the current vendor.

Chairman Marshall would like Town Manager to confirm the drop-dead date is in case we need to litigate against Chicoine.

## **VII. DISCUSSION / ACTION ITEMS**

### **1. Acceptance of the January 30, 2023 and clarification of February 14, 2023 Meeting Minutes**

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to approve the January 30, 2023 meeting minutes as amended. MOTION PASSED 5-0.*

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*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the February 14, 2023 meeting minutes as presented. MOTION PASSED 4-0-1*

*Vice Chair Wayne abstained from voting as he was not present at the February 14, 2023 meeting.*

## **2. Acceptance of resignation from Tina Blanks – Conservation Commission**

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to regretfully accept the resignation of Tina Blanks from the Conservation Commission. MOTION PASSED 5-0.*

## **3. Approval of 2023 Household Hazardous Waste Collection Day Contract**

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to authorize Town Manager Stack to sign the 2023 Household Hazardous Waste Collection Contract as outlined in our packet. MOTION PASSED 5-0.*

Selectwoman Brennan asked if there were any significant changes in the contract from last year. Town Manager Stack reported the details are all the same for the most part from year to year.

## **VIII. REPORTS**

### **1. Right to Know Log**

The Board reviewed the Right to Know log.

Before moving on to the ARPA Funds report *A MOTION was made by Selectwoman Brennan and duly seconded by Selectman Poulin to add to the Agenda at this point in the meeting the RV Zoning Violation that was raised on the community Facebook page. MOTION PASSED 5-0.*

Selectman Nicolopoulos discussed with the Board a zoning violation that has been going on at Hooksett Turnpike, he had a chance to speak to the resident and the resident's father and he is recommending the Board request the Building Inspector to grant an extension until May 1, 2023

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to request Building Inspector Cumings to delay enforcement of the violation of the Zoning Ordinance until May 15, 2023, (as amended) to allow the resident to relocate the RV to a campground. MOTION PASSED 5-0.*

### **2. Coronavirus State and Local Fiscal Recovery Fund**

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund spreadsheet and updated accordingly.

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Town Manager Stack reported he will be bringing forth to the Board a quote for the SCADA system for the remote management of water and sewer from the pump station, from one location. He will be asking to use ARPA funds for this, the town is behind on this system.

Selectman Nicolopoulos will be asking for the status of the ability of the dedicated funds to pay for the SCADA system, since these systems are self-funded.

Selectman Nicolopoulos wanted to remind the Board, when it comes time to prepare for the installation of the playground at Bow Recreation Center, that we can recruit local businesses for donations on the prep work.

Selectman Nicolopoulos also shared his concern with holiday closings, Bow Recreation Center should be open when the schools are open even if it falls on a town holiday.

### **3. Outstanding Projects**

The Board reviewed the Outstanding Projects list and updated accordingly.

### **4. Dubois & King – Water Extension Project Update**

There is an informational meeting for the abutters tomorrow night.

## **IX. BOTTOM LINES**

Selectman Nicolopoulos: Thank you Councilor Warmington for coming out. I think it goes a huge way having people understand what your job is. Thank you Tim and your team, for keeping the roads safe.

Selectman Poulin: Happy Belated Birthday to Tonia and Dave. Thank you to the Town of Bow, there was a tragic event that happened and there were so many people that were willing to help, this town really is amazing. A huge shout out to the fire and police with that tragic situation yesterday. There is a food train being organized for this family, and there are thousands of dollars being donated. As a reminder, we need to coordinate our schedules for voting day.

Selectwoman Brennan: I want to echo the sentiments in thanking Councilor Cinde Warmington. Thank you to DPW, and Matt for doing everything they can to help this family, its heartwarming when community can come together to support each other. I want to thank Mridula, Tammy, Kate, David and the Secretary of State's office in quickly resolving an error on our town ballots. Reminder that March 14, 2023 is election day, polls will be open at the community center 7:00 a.m. to 7:00 p.m., lets get out and vote, participating in our democracy is very important even at the very most local level, come out and vote! Hope to see everyone there. March 15, 2023, Wednesday is Town Meeting, March 16, 2023 is school meeting day.

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Vice Chair Wayne: I echo all of those comments. I visited the Fire and Police department today, just to do a check on how they were doing. I attended the awards ceremony for the fire department and that was well attended.

Chairman Marshall: Thank you to Councilor Warmington for coming out and I look forward to working with her on the Exit 1 project. I want to encourage everyone to come out and vote! I am looking forward to seeing everybody Tuesday.

After bottom lines, the Board went through and assigned the warrant articles that each Board will speak on at Town Meeting.

## **X. NON-PUBLIC SESSION - NH RSA 91-A:3, II**

## **XI. ADJOURNMENT**

*At 7:00 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to adjourn. MOTION PASSED 5-0.*

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