

**Board of Selectmen
Approved Minutes
Tuesday, May 24, 2022**

On Tuesday, May 24, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town Municipal Building, 10 Grandview Road, Bow, NH 03304.

I. CALL TO ORDER

Chairman Bruce Marshall called the meeting to order. Present: Chairman Bruce Marshall, Vice Chairman Michael Wayne, Selectman Christopher Nicolopoulos, Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

II. PUBLIC COMMENT

None

III. PUBLIC HEARING

None

IV. MEETINGS

1. Jon Ashley – Dubois & King - Water System Expansion to Bow Junction / Bow Mills Area

Chairman Marshall recused himself from the discussion due to an ownership interest in one of alternative sites.

Jon Ashley with Dubois & King met with the Board to review and update them on the Water System Expansion project to Bow Junction/Bow Mills Area.

There was back and forth discussion on location comparisons (Heather Lane versus off of Route 3A) tank exposure, height, visibility, access, cost comparison, easements, timeline, water flows, driveways, abutters, and the concerns shared by the residents of Heather Lane.

V. CONSENT AGENDA

- 1. Intent to Cut – Twist Hill Road – 32-2-09 – Paul Bruzga**
- 2. Intent to Excavate – 31-2-185 – Route 3A – Ryan Audley**
- 3. Gravel Tax Levy – HLF South LLC - \$1,563.72**

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4. Gravel Tax Levy – Ryan Stacy, LLC – 48.72

5. Retail Fireworks Permit – Champny’s

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the consent agenda as presented. MOTION PASSED 5-0.

VI. TOWN MANAGER’S REPORT

Town Manager Stack reported on the following items:

- **Water sales:** The bulk water sales for the months of April and May, was 1,179,000 gallons at \$5.65 per thousand, for a total of \$6,661.35 in revenue.
- **Police Department:** Formal offers were made to the potential School Resource Officer and two police officers.
- **Town Clerk’s Office:** Town Clerk Naik has hired a new Deputy, Bow resident Shannon Gula.

A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Wayne to appoint Bow Resident Shannon Gula as Deputy Town Clerk / Tax Collector for the Town of Bow. MOTION PASSED 5-0.

VII. DISCUSSION / ACTION ITEMS

1. Acceptance of the April 26, 2022, May 10, 2022, and May 17, 2022 Meeting Minutes

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the April 26, 2022, meeting minutes as amended, May 10, 2022 meeting minutes as amended and May 17, 2022 meeting minutes as presented, MOTION PASSED 5-0.

2. Hanson Memorial Recreation Area Equipment Storage Building

The Board reviewed Town Manager Stack’s Action Request concerning the recent bid award for the Hanson Memorial Recreation Area Equipment Storage Building.

The Board would like Town Manager Stack to rescind the original bid, and put it out to bid again. The original bid from Pelcon didn’t meet all of the bid specifications.

3. Bow Recreation Center – Replacement of Floors

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Town Manager Stack asked the Board to approve the withdrawal of \$33,470.00 from the Revolving Fund to replace the carpets at the Bow Recreation Center.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Wayne to authorize \$33,470 from the Revolving Fund for the replacement of flooring at Bow Recreation Center. MOTION PASSED 5-0.

4. RTK – Meeting Minutes Recordings

Vice Chair Wayne shared his concern that Ms. Lindquist may need better microphones for taking minutes. Town Manager Stack will look into that.

5. HLF South Water Main Extension

Town Manager Stack discussed with the Board the water main extension installed by HLF that was not up to code. HLF is looking to have the Town maintain the water main extension.

The Board determined the Town will not be responsible for maintenance of the water main.

6. Ad-Hoc Charter Committee Membership

The Board discussed potential members to serve on the Charter Information Committee.

A MOTION was made by Selectwoman Brennan and duly seconded by Selectman Nicolopoulos to advertise for volunteers to serve on the Charter Information Committee. MOTION PASSED 5-0.

7. Schedule Annual Meeting with Board, Commission and Committee Chairs

The Board adhering to their annual meeting with the Board, Commission and Committee Chairs will meet with the Chairs at their September 27, 2022.

VIII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know log, noting one new request.

2. Coronavirus State and Local Fiscal Recovery Fund

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund and updated accordingly.

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A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Wayne to approve the CGIS Compliance in the amount of \$31,925, to be funded by the ARPA funds. MOTION PASSED 5-0.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

IX. BOTTOM LINES

Chairman Marshall: None

Vice Chair Wayne: echoed Selectman Poulin's reminder about the Memorial Day Picnic. Vice Chair Wayne discussed briefly the alternate school access to Bow Elementary School/Middle School.

Selectman Nicolopoulos: None

Selectman Poulin: reminded the Board and public about the Memorial Day Community Picnic.

Selectwoman Brennan: Monday is Memorial Day it is her hopes that when you honor those who have died in service to our country that you also take a moment to honor those who are often forgotten and rarely honored, the ones who did make it home from war but didn't survive the battle they face at home with PTSD, addiction and other mental health struggles. There have been many lives lost in service to our country in that way, and they deserve to be remembered and honored as well.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II

XI. ADJOURNMENT

At 7:20 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to adjourn.

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