

Buildings & Facilities Advisory Committee Meeting

August 23, 2022

APPROVED MINUTES

Present: David Cook (Chair), Thomas Betteridge (Vice Chair), Glenn Dugas, Chris Andrews (Building and Facilities Manager), Bruce Marshall (Select Board rep), Angela Brennan (Select Board rep alternate) Jennifer Strong-Rain (School Board rep)

Chair David Cook called the meeting to order at 6:00pm.

No meeting minutes from last meeting.

Municipal Building update:

1. Schedule pushed to December for final renovation of planning and zoning area.
 - a. Any projects over 100k will use an updated contract for large contracts.
 - b. The planning area will be re-evaluated due to the staffing change and team members. Goal is to reduce the files needed upstairs to reduce the structural impacts of the project and overall project cost.
 - c. Need to meet with HL Turner to finalize new layouts and structural reductions to save the town money.
2. ERV project is 99.99% done. Duct heaters are the last item to be installed.

New business-

CIP items

Hanson Park playground – In need of replacement. Playground replacement is being presented to CIP team.

Hanson Park cold storage – Slab is in with rough plumbing. Gone out to bid on the framing a few times and it has come back over budget. 10 to 15k have been spent out of the CIP budget to date to install slab and rough plumbing. Lumber costs have caused the project to go over budget. Chris to fine tune budget number to present to CIP.

Community Building – Renovations/updates will be required soon to keep the building code compliant. Groups recommendation is to plan on the building not staying beyond 5 years. Present a 5 year plan to do minimal items including closing the kitchen, just enough to keep it running.

David made the following motion: To go before the CIP with a 5 year closeout plan for the community building that will allow for minimal upkeep of the building during that time period.

Some discussion about the boiler and what happens if it fails.

Seconded by Glenn

Vote: All in favor all , none opposed.

Bow bog meeting house carriage shed. – Goal is to have it built for the 300 yr town anniversary. Property has been surveyed. Proposed building to be small with an ADA bathroom that would allow for hosting functions. Goal is to replicate the original carriage shed. Heritage committee will be the advocate for the project for CIP. Heritage committee may work with men’s club and rotary for ways to bring down the cost. Heritage committee to obtain commitments from town members to volunteer work to reduce cost.

Rec center addition – They are requesting an addition off the north side of the building. \$200k in 2025-2026. Reason is there is not enough storage or office space at the site. Currently items are stored in the community building. Darcy needs a private office to have confidential conversations with clients. Darcy currently shares an office. Offices are shared and more is needed. Proposed is a 2 story addition with storage on the upper level and offices on the 1st floor.

Playground behind Municipal building:

The equipment is in good condition but will need to be modified or replaced soon. CIP item was proposed in two phases. St Cyr Playground Equip replacement and modifications noted it was advisable to build all at once due to safety. Bring in a designer to develop a structure to put out to bid. Slated for 24-25-26. Year prior to project take out money for design. Cost 150 to 200 k to replicate what the town currently have. Do the project over two budget years but all at the same time.

Discussion shifted to changing the location of the playground to be more accessible to the town and rec center. Thought was to add a nice playground at the rec center and a smaller one behind the municipal building when it needs replacement. Title to be changed and scope for to be reduced to site work to refurbish the area.

Municipal building additional discussion

Rotate the clerk’s office for better flow with new planning and zoning layout.

There was a motion to adjourn by Glenn Dugas, seconded by Vice Chair Thomas Betteridge, which the committee unanimously approved, and the meeting was adjourned at 7:39pm.

No meetings for September and October.