

Town of Bow
Capital Improvements Committee
September 22, 2022
Approved Minutes

The Capital Improvements Program (CIP) Committee met, Thursday, September 22, 2022 at 5:30 PM. in Meeting Room C in the Municipal Building at 10 Grandview Road, Bow, New Hampshire.

Committee members present: Chairman Glenn Dugas (Citizen Representative); Vice Chair Jennifer Strong-Rain (School Board Representative); Bruce Marshall (Selectboard Representative); Jeffrey Knight (Budget Committee Representative); Harry Judd (Citizen Representative) ; Jonathan Pietrangelo (Planning Board Representative). Also present were Town Manager David Stack and Finance Director Geoff Ruggles. Absent (excused): Mark Davis (Citizen Representative); Angela Brennan (Alternate Selectboard Representative).

I. Call to Order

Chairman Dugas called the meeting to order at 5:35 PM with a quorum of members present.

II. Old Business

1. Fire Chief Eliot Berman – The Chief discussed the condition of the equipment listed in the CIP noting that it was in good condition and well maintained. The Committee asked for the mileage and/or hours for the vehicles scheduled to be purchased in the next couple of years. The Committee asked if the Command Vehicle, Engine 1, and Ambulance 1 could all be moved out one year. The Chief said they could. The Committee then asked if the two power cots could be split into two purchase years and postponed one year for the first and two years for the second. The Chief said they could. The Committee and the Chief discussed the condition of the various cisterns the town owns. The Chief agreed with the Committee’s suggestion that the cisterns be inspected.

2. Facilities Manager Chris Andrews – The Committee asked if the additional request for money for the Hanson Park Equipment shed included funding for additional construction that was not in the original proposal. Manager Andrews stated it did which included a slab, wings, electricity, and fencing. The Committee stated that they would like to see the building completed using the original specifications before requesting additional funds for improvements and decided to not recommend funding the additional request.
Manager Andrews went on to give additional details on the Server Room improvements which includes one hour fireproofing (\$20,000), mini-split air conditioner (\$10,000), electrical upgrades (\$5,000), and fire proof doors (\$2,500).
Manager Andrews explained the uses of the truck he uses which includes plowing the Recreation Center parking lot, other municipal building lots as needed, and occasionally the school parking lots.
Manager Andrews discussed the Municipal Office Building Heating System project noting that the boiler is in good shape and does not need to be replaced in the near future. He explained that the project includes replacing the cast iron radiators with baseboard radiators and assess the current heating zones to make them more efficient. The Committee suggested adding a project that replaced the boiler in 10 years at a cost of \$25,000.
Manager Andrews went on to provide details on the Public Works Air Conditioning project. He explained that the two rooftop units would be replaced with heat pumps to provide cooling and heating to those areas now receiving air conditioning and adding additional areas that currently do not. He estimated it would require six mini-split units.
Manager Andrews then provided information on the fencing planned for the Safety Center. He explained that there were two phases. The first phase was gating for the entrance to the back parking lot of the building to be done in FY2023-24 and the second phase would be gating at the rear of the building to be done in FY2024-25. Each project would cost of \$40,000 and be paid with ARPA funds.

The Committee thanked Manager Andrews for all the additional information.

Meeting Minutes of September 15, 2022

Motion:

Harry Judd made a motion to accept the minutes and Jeff Knight seconded. The motion carried 5-0-1 with Jennifer Strong-Rain abstaining.

III. New Business

IV. Adjournment.

Motion:

Harry Judd made a motion to adjourn and Jeff Knight seconded. The motion carried unanimously.

Respectfully submitted,

Geoff Ruggles
Finance Director