

**Board of Selectmen  
Approved Minutes  
Tuesday, October 25, 2022**

On Tuesday, October 25, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A at the Town Municipal Building, 10 Grandview Road, Bow, NH 03304.

**I. CALL TO ORDER**

Chairman Bruce Marshall called the meeting to order. Present: Chairman Bruce Marshall, Selectman Christopher Nicolopoulos (via Zoom), Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Administrative Assistant Tonia Lindquist and members of the public.

Not Present: Vice Chairman Michael Wayne

**II. PUBLIC COMMENT**

**Andy Foote - 3 Logging Hill Road.** Mr. Foote shared his concerns with the Exit 1 I-89/I-93 Highway Expansion Project and requested the Board form a committee to provide input to the NH Department of Transportation on this project, on behalf of the Town.

Selectwoman Brennan asked Town Manager Stack to reach out to the Department of Transportation to come in and discuss the current status with the Board.

Chairman Marshall asked Mr. Foote to create a charge for the committee for the next meeting.

**III. PUBLIC HEARING**

**1. Replacement of the Roof at the Old Town Hall donated by Fontaine Construction with an estimated value of \$14,375 – RSA 31:95-b**

Chairman Marshall opened the Public Hearing for comments at 6:10 p.m. Hearing no public comments  
Chairman Marshall closed the hearing at 6:10 p.m.

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to graciously accept the donation of the replacement roof at an estimated value of \$14,375 from Fontaine Construction and to authorize Town Manager Stack to sign the necessary documents. MOTION PASSED 4-0.*

**2. Donation of K9 Boris from Bow Police Department Association with an estimated cost of \$8,500**

Chairman Marshall opened the Public Hearing for comments at 6:11 p.m. Hearing no public comments  
Chairman Marshall closed the hearing at 6:11 p.m.

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to graciously accept the donation of K9 Boris from the Bow Police Association at an estimated cost of \$8,500. MOTION PASSED 4-0.*

**IV. MEETINGS**

**V. CONSENT AGENDA**

1. Appointment Forms – Town Center Committee Members
2. MS-535
3. Water Abatement – Joseph Widman – 66.02
4. Water Abatement – Daniel Beauchesne & Patricia Leighton
5. Water Abatement – Timothy & Amy Hutchinson - \$15.00

*A MOTION was made by Selectwoman Brennan and duly seconded by Selectman Poulin to approve the consent agenda as presented. MOTION PASSED 4-0.*

## **VI. TOWN MANAGER'S REPORT**

Town Manager Stack read from his Town Manager's Report dated October 21, 2022 (attached).

## **VII. DISCUSSION / ACTION ITEMS**

### **1. Acceptance of the October 11, 2022 Meeting Minutes**

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to approve the October 11, 2022 meeting minutes as presented. MOTION PASSED 4-0.*

### **2. Safety Center Security Fence (ARPA)**

This agenda item will be tabled until a final project estimate is received.

### **3. Kristen Hayden – Block Party – New Location**

The Board reviewed a request from resident Kristen Hayden asking for approval of a new location of Colonial Terrace for the previously approved neighborhood block party request.

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to approve Ms. Hayden's request to close a portion of Colonial Terrace (new location) for a neighborhood block party on November 6, 2022. MOTION PASSED 4-0.*

### **4. Jessica Dunbar – Energy Committee – Selectwoman Brennan**

Before Chair Dunbar began her presentation, Selectwoman Brennan spoke briefly noting the Committee has secured a donation of services from a local business and community member. The firm that has offered to provide the RFP platform at no cost to the Town.

Chair Dunbar of the Energy Committee discussed her memo dated October 21, 2022 requesting permission from the Board to research and explore proposals for the installation of solar generation resources on Town property.

Chairman Marshall noted some of the wording in Chair Dunbar's proposal would have to be corrected and he would like to table this until the next meeting to allow for the corrections. He would also like to have all board members present to discuss and make a decision.

### **5. Acceptance of proposal from Fontaine Construction for Hanson Storage Building construction**

Buildings and Facilities Manager Chris Andrews reported that the Town received three bids for construction of the storage building at the Hanson Memorial Recreation Area. The lowest bid was for \$82,801 from Fontaine Construction.

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to accept the proposal from Fontaine Construction in the amount \$82,801 and authorized Town Manager Stack to sign the necessary documents. MOTION PASSED 3-1*

## **6. Town Center Committee - Website review**

Member Tim Fish with the Town Center Committee reviewed with the Board his website he created for use by the Town Center Committee and requested permission to have the content moved to the Town of Bow website. Selectwoman Brennan recommended there be a link from the town's website to the Town Center Committee website. The Board asked Mr. Fish to work with Town Manager Stack on the details.

## **7. Bow Safety Center Proposal - Audley**

The Board tabled this agenda item until they receive the requested information.

## **VIII. REPORTS**

### **1. Right to Know Log**

The Board reviewed the Right to Know log noting that two more were received after the agenda was created.

### **2. Coronavirus State and Local Fiscal Recovery Fund**

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund spreadsheet and updated accordingly.

### **3. Outstanding Projects**

The Board reviewed the Outstanding Projects list and updated accordingly.

### **4. Dubois & King - Water Extension Project Update**

No new updates at this time.

## **IX. BOTTOM LINES**

Selectwoman Brennan: Thanked the Energy Committee for coming in and she looks forward to having them come back in. She thinks this is a project that is worth exploring, it has the potential to lower property taxes and will also diversify our energy portfolio and deliver savings and sustainability which is beneficial to this Town. Looking forward to trunk or treat on Sunday at 2:00 p.m. and I want to remind everyone that Election Day is November 8, 2022. Please remember to vote and thank you to everyone working to continue delivering a safe and smoot election day for our community.

Selectman Nicolopoulos: reminded everyone to vote and thanked all the volunteers coming out for that.

Selectman Poulin: is hoping everyone can make it for the Trick or Trunk on Sunday. Best wishes to Vice Chair Wayne while his wife Deborah is recovering from surgery.

Vice Chair Wayne: absent

Chairman Marshall none

#### **X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (d)**

Sale, lease or acquisition of property that if discussed in public would benefit an interested party.

*A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to go into a non-public session in accordance with RSA 91-A:3, II (d), a roll call was taken. Chairman Marshall – yes, Vice Chair Wayne– yes (via Zoom), Selectman Nicolopoulos – yes (via Zoom), Selectman Poulin – yes, and Selectwoman Brennan – yes. MOTION PASSED 5-0.*

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to seal the minutes for 5 years after the contract ends. MOTION PASSED 5-0.*

*At 7:30 p.m. A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to return to public session.*

#### **XI. ADJOURNMENT**

*At 7:30 p.m. A MOTION to adjourn was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos.*