

**Board of Selectmen
Approved Minutes
Wednesday, November 9, 2022**

On Wednesday, November 9, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A at the Town Municipal Building, 10 Grandview Road, Bow, NH 03304.

I. CALL TO ORDER

Chairman Bruce Marshall called the meeting to order. Present: Chairman Bruce Marshall, Vice Chairman Michael Wayne, Selectman Christopher Nicolopoulos, Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Finance Director Geoff Ruggles, Administrative Assistant Tonia Lindquist and members of the public.

II. PUBLIC COMMENT

III. PUBLIC HEARING

IV. MEETINGS

1. CIP Committee Update to the Board

Chair Dugas, of the CIP Committee reviewed with the Board the FY 2023-24 CIP Report noting the committee made recommendations for the renovation of the Bow Elementary School, Water System Expansion, Renovation of the Municipal Building and Community Center.

At the conclusion of Chair Dugas's report A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to move Chairman Marshall's Beaver Pond Dam update item, and Stephanie W's Beaver Dam Concern item to this point in the meeting, given the number of people here to get them home sooner. MOTION PASSED 5-0.

2. Quarterly Financial Report – Finance Director Geoff Ruggles

Finance Director Geoff Ruggles read from his Quarterly Financial Report dated September 22, 2022 noting revenues are up almost \$125,000 from last year due to FEMA grant and higher interest on deposits and operating expenses are up by \$83,000 due to a fully staffed Police Department.

3. Beaver Dam Concern – Stephanie W.

Kevin McCahan, 5 Pine Crest Drive shared his concerns on how the Board and the Bow Pioneers handled the trapping of the beavers and the removal of debris to the beaver dam, which resulted in the draining of the pond. Mr. McCahan noted there was no notification to the abutters, a lack of details on the process by which the Bow Pioneers Snowmobile Club removed the debris. Going forward he would like to see a committee formed to oversee volunteer projects like these in the future.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to have a member of the Board of Selectmen to work with Mr. McCahan and Sandy Crystall on a committee draft charge to bring back to the Board for approval. MOTION PASSED 5-0.

The Board heard from several residents on Pepin Drive, Pine Crest Road, Rollins Road, Fieldstone Drive, Heidi Lane and Page Road who also would like to have a process in place to include notification to abutters and more specific verbiage on the work being done. They also shared their concern on the lack of communication by the Town and the lack of follow up, and oversight on the scope of work being done.

The Board agreed the way the situation was handled was a mistake, and the responsibility lies on the Select Board. The Board apologized and assured the residents going forward there will be a better process in place to oversee volunteer projects like this in the future.

Sandy Crystall with the Conservation Commission recommended the committee be a subcommittee of the Conservation Commission since the scope of the discussion falls under the realm of the Conservation Commission.

Selectman Nicolopoulos modified his previous motion to have the Conservation Commission adopt the proposed committee as a subcommittee of the Conservation Commission and Selectman Poulin seconded the modification. MOTION PASSED 5-0.

V. CONSENT AGENDA

1. Intent to Cut – Amber Bow Associates – Dow Road
2. Property Tax Abatement – Belize Real Estate Holding, LLC – 18 Merrill Crossing \$41.69
3. Utility Billing Warrant
4. Water Abatement – Stephen & Deborah Wheeler – 14 Vaughn Road - \$15.00

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve consent agenda items No. 2, 3 and 4 as presented, and removing consent agenda item No. 1 as requested by Town Manager Stack. MOTION PASSED 5-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack read from his Town Manager's Report dated November 4, 2022 (attached).

In addition to his report, Town Manager Stack spoke briefly that the Bow Soccer Club would like to revisit the fees again since Bow Soccer Club is assisting in maintaining the fields.

VII. DISCUSSION / ACTION ITEMS

1. Acceptance of the October 25, 2022 Meeting Minutes

A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to approve the October 25, 2022 meeting minutes as presented. MOTION PASSED 4-0-1.

Vice Chair Wayne abstained as he was not present at that meeting.

2. Beaver Dam Update – Chairman Marshall (ARPA)

This agenda item was addressed at the beginning of the meeting.

3. Solar Generation Resources on Town Property

Chair Dunbar reviewed with the Board her revised solar generation proposal which would allow the Energy Committee to explore town properties that may have potential for solar production.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectwoman Brennan to publicly support the efforts of the Energy Committee to look at opportunities where the town could place solar facilities on town property and welcome recommendations from the Energy Committee to come to the Board.

Chairman Marshall confirmed with Ms. Dunbar, that the Energy Committee would come to the Board to discuss and review any recommendations they have. Chairman Marshall asked for a vote on the proposal.

Selectman Nicolopoulos withdrew his original motion and Selectwoman Brennan made the following motion:

A MOTION was made by Selectwoman Brennan and duly seconded by Selectman Poulin to approve what the Energy Committee has presented in their solar facilities proposal MOTION PASSED 5-0.

4. I-89/I-93 Project Committee Charge (Andy Foote)

Andy Foote 3 Logging Hill Road, reviewed with the Board his draft charge for the I-89/I-93 Committee.

The Board tabled this agenda item, to allow time for the Board to review the draft charge. Selectwoman Brennan recommended working with the new Community Development Director.

5. Detail Increase Request – Police Department

The Board tabled this agenda item to allow Town Manager Stack and Finance Director Ruggles time to review the request and report back to the Board.

6. Person's Property Survey

Mary Duquette came to request if the town would be willing to pay 1/3 of the total cost to survey the Person's property as the Board was willing to do previously.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin for the town to offer 1/3 of the total cost not to exceed \$9,500, if one of the other two parcel owners will cover the other 2/3. MOTION PASSED 5-0.

7. Boston Post Cane – Nomination

The Board reviewed a nomination for the Boston Post Cane. Harvey Moody, of Grandview Road was deemed the oldest resident in Town, and a cane ceremony will be scheduled in the near future.

8. Tree Removal at Public Safety Center

Selectman Poulin received a request from a town resident to remove a couple of trees that blocked the front of the safety center to open up the view.

There was some back-and-forth discussion whether this action was really necessary. The Board would like a recommendation from the Director Sweeney.

VIII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know log noting that two more were received after the agenda was created.

2. Coronavirus State and Local Fiscal Recovery Fund

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund spreadsheet and updated accordingly.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

4. Dubois & King - Water Extension Project Update

No new updates at this time.

IX. BOTTOM LINES

Selectwoman Brennan: Thank you to all the voters that turned out in record numbers for midterm election, always great to see democracy in action. Thank you to the election officials and volunteers that continue to make sure Bow elections are safe and secure and run smoothly.

Selectman Nicolopoulos: Echoed Selectwoman Brennan's comments on the election it was a record number of voters. It was seamless, and a wonderful day. Thank you to all of you in attendance tonight and what we learned as a town.

Selectman Poulin: Thank you to Bruce and Angela for the candy for the trunk or treat and thanks Emily Bibbo and Morgan Tomes. Mridula and Peter run a really tight ship I was at elections for 14 hours yesterday; it was a long day and they do a phenomenal job. Thanks to the Energy Committee's proposal this is really exciting.

For the record I am not a member of the Bow Pioneers Snow Mobile Club, I don't even own a snow mobile.

Vice Chair Wayne: Thank you Matt, Bruce and Chris for covering for me at the election. Congratulations to Angela, go forth and do good. Thank you for the card, Deborah received from the Board that was very nice. Congratulations to the Bow High School Football on winning their semi-final game. Congratulations to Dean Cascadden and I wish the school board luck in their search for a new superintendent.

Chairman Marshall I want to thank all the volunteers on election day, and all the candidates it went so smoothly. I want to thank Chris and Matt for covering for me, I also want to thank all of the Beaver Pond residents that came in tonight especially those that were kind enough to meet with Mike and I. Thankful for everyone being here tonight, and thank you Sandy Crystall for volunteering to help with the subcommittee.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (d) (e)

Sale, lease or acquisition of property that if discussed in public would benefit an interested party.

Pending claims or litigation.

A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to go into a non-public session in accordance with RSA 91-A:3, II (d), a roll call was taken. Chairman Marshall – yes, Vice Chair Wayne– yes, Selectman Nicolopoulos – yes, Selectman Poulin – yes, and Selectwoman Brennan – yes. MOTION PASSED 5-0.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to seal the minutes for 5 years after the contract ends. MOTION PASSED 5-0.

At 8:41 p.m. A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to return to public session.

XI. ADJOURNMENT

At 8:41 p.m. A MOTION to adjourn was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos.