

Bow Police Department Request for Copy of Incident or Arrest Report

It is the policy of the Bow Police Department that any requests for copies of reports be completed in writing. Police reports will be processed for release as soon as possible, subject to regulations governed by NH RSA 91a and/or Driver Privacy Act, and any other law or policy that may apply to the requested material.

Report Fees \$10 per report up to 10 pages, plus \$0.25 per page thereafter for reports received at the Police Department, charges for copies of all reports are per the Town of Bow fee schedule, as established by the Board of Selectmen.

Requests for arrest records as part of Discovery can be made to the Concord City Prosecutors Office (603) 230-4990.

Town of Bow fee schedule available at <http://www.bownh.gov/254/FAQ---Fee-Schedule>

TYPE OF REPORT REQUESTED
___ ARREST REPORT ___ INCIDENT REPORT ___ OTHER

Name: _____ Date: _____

Address: _____

Home Phone: _____ Case #: _____ Officer at Scene: _____

REPORT DESCRIPTION:

Signature: _____ Date: _____

<u>FOR INTERNAL USE ONLY</u>	
___ copy prepared for requesting party Date: _____	
___ copy not available—request returned	APPROVED: YES ___ NO ___
NOTES: _____	
FEE CHARGED \$ _____ Receipt # _____	Supervisor's Initials _____