

BOW PARKS & RECREATION
REGISTRATION FOR CAMP BOWGIE, Trips and Early Care 2023
ONLINE REGISTRATION OPENS AT 9:00 A.M.
TUESDAY, MARCH 14th

It is almost time to begin the registration process for the Bow Parks & Recreation Summer Camp and Trips!! Please read the following information before you visit the Bow Parks & Recreation MYREC website.

Current Account Maintenance. Many of you already have an existing *Household Account* set up in our system. If you have filled out a registration form and participated in any of our programs and filled out a registration/waiver form from 2009 until now, you will have an existing account. These existing accounts will need to be updated to make sure that all the information is current before you can register for any programs using the online option. Changes could include the following:

- Address
- Phone Numbers
- Medical Information
- Emergency Contacts
- Resident/Non-Resident Status
- Adding new household members
- Birthdates, Grades & Ages

Existing account members will be asked to log into your account. You will not be able to access your account unless you use the email address that was used when you filled out the registration/waiver form to register for a program here at Bow Parks & Recreation. **Do not try to create a New Account if you have an existing one.** Please, try the following before calling the Recreation office for assistance.

From the HOME page of the MyRec [website](#) hover over ACCOUNT then ACCOUNT LOGIN. From here choose the **I forgot my username or password** option. When your account was initially created by the Bow Parks & Recreation office, the username field defaulted to the email that was used on the registration/waiver form that was filled out for the office to keep on file. Enter the email that you think Bow Parks & Recreation has on file. If that email is correct, you will be sent your current username and password and be able to access your account. Usernames and passwords can be changed at any time. If your household receives email from Bow Parks & Recreation (cancellations, program notices, announcements, etc...) use that email as your username to reset your password. Help pages and a video are available under [How To Register](#). **ACCOUNTS MUST BE UP TO DATE TO BE ABLE TO USE THE ONLINE REGISTRATION OPTION.**

Create/Open New Account . *Creating a new Household Account* is a simple process. Just follow the instructions on the website and you will have a new account in no time at all. There are help pages and video available under the blue Contact tab. If you are having difficulty with this, please call the office at 603-223-3920. Our office hours are 8:00-4:00 Monday through Friday. **YOU MUST HAVE AN ACCOUNT TO USE THE ONLINE REGISTRATION OPTION.**

Additional Information for Online Registration

- Online registration will be open to Bow Residents beginning **Tuesday, March 14th at 9:00 a.m.**
- There is a **CONVENIENCE FEE** of 3.00% charged for online registrations. These fees are non-refundable.
- **Do not REFRESH** your account. This will cause your transaction to go back to the beginning.

WALK-IN REGISTRATIONS. The option to come to the Bow Parks & Recreation office to register will still be available and we will continue to take checks (made payable to the Town of Bow) or cash as payments for registrations made in person. Please, understand that the majority of the registrations for Camp Bowgie Summer Camp and Trip registrations will take place online and spaces will fill up very quickly.

DROP BOX REGISTRATION. The option to use the Drop Box at the Bow Parks & Recreation office will, also, be available for submitting your registration and payment. Registrations in the drop box may not get processed until the end of each business day. Please, understand that the majority of the Camp Bowgie Summer Camp and Trip registrations will take place online.

LINK TO BOW PARKS & RECREATION MYREC ONLINE WEBSITE: <https://bownh.myrec.com>

mblakey@bownh.gov Malinda Blakey – Bow Recreation Office

mmyrdek@bownh.gov Michelle Myrdek – Program Coordinator

dlittle@bownh.gov Darcy Little-Director

parksandrec@bownh.gov Bow Parks and Recreation