

Town of Bow
Capital Improvement Committee
May 28, 2025
Draft Minutes

The Capital Improvement Program (CIP) Committee met, Monday, May 28, 2025 at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH.

Committee members present: Chair Mark Davis (Citizen Representative); Vice Chair Glenn Dugas (Citizen Representative); Jeffrey Knight (Budget Committee Representative); Bryce Larrabee (School Board Representative) and Angela Brennan (Selectboard Representative).

Absent (excused): Harry Judd (Citizen Representative); Jonathan Pietrangelo (Planning Board Representative)

I. Call to Order

Chair Mark Davis called the meeting to order at 5:35 PM with a quorum of members present.

II. Approval of Minutes

Bryce Larrabee called for a motion to approve the October 28, 2024 meeting minutes with a second by Jeffrey Knight. Motion carried by unanimous vote.

III. Election of Chair and Vice Chair for the 2025 Capital Improvements Cycle

Bryce Larrabee motioned for Mark Davis to continue as Chair with a second by Jeffrey Knight. Motion carried by unanimous vote.

Selectwoman Angela Brennan motioned for Glenn Dugas to continue as Vice Chair with a second by Jeffrey Knight. Motion carried by unanimous vote.

IV. Approval of 2025 Meeting Schedule

After discussion, the Committee set the first two meeting dates with additional dates TBD. The first two meeting dates are June 24th and July 10th. The meetings will be held at Town Hall in Meeting Room B and begin at 5:30pm.

V. Escalator Discussion

Due to the uncertainty of possible financial impacts on this economic sector, the committee recommended to keep the escalator the same as used last year with Fire Trucks remaining at 5% and all other projects remaining at 3.5%. The committee reserved the right to adjust the inflation percentage if economic factors present themselves during the process.

VI. Tour of Facilities

The Committee at this time is not recommending facility tours but reserves the right to schedule tours if the need arises.

Town of Bow
Capital Improvement Committee
May 28, 2025
Draft Minutes

VII. Other Business
None

VIII. Adjourn

There being no further discussion, the Chair called for a motion to adjourn. Bryce Larrabee moved to adjourn the meeting at 6:01 PM. Jeffrey Knight seconded. Motion carried by unanimous vote.

Respectfully submitted.

Cheryl Lindner, Finance Director

Wendy Gilman, Recording Secretary