



TOWN OF BOW

Drinking Water Protection Committee

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Approved as presented on February 1, 2021

MEETING MINUTES – January 4, 2021

A virtual meeting was held via Zoom meeting software. Ms. Klevens read the online meeting checklist and performed roll call. Attendees: Cindy Klevens (Chair), Wendy Waskin, Jordan Vachon. Madhumita Chatterjee, Blake Hooper, and Chris Culberson were excused. Alvina Snegach recorded the minutes.

DECEMBER 2020 MEETING MINUTES were reviewed and approved as presented with a motion made by Ms. Waskin and a second by Ms. Vachon followed by a roll call vote: Ms. Klevens – yes; Ms. Waskin – yes; Ms. Vachon – yes. Motion passed by 3:0 vote.

TASKS FROM NOVEMBER 2020 MEETING

Ms. Klevens

- Finalize and submit 2020 Annual Report to Town Administrative Assistant. – **Completed.**
- Update Bow Mills and Bow Junction water use document – **Completed** (included in meeting packet). Ms. Klevens said that the only update was a review of the water use for the Chen Yang Li Restaurant based on more current information. The updated document was sent to Mr. Taylor.
- Prepare a request for Dubois & King regarding the water main extension to Bow Technologies on Rte 3A and Robinson Rd – **Completed.** Ms. Klevens prepared and submitted draft to Mr. Taylor.

Mr. Taylor

- Send the Bow Junction water line extension timeline documents. – **Completed.** The Committee will review in the February meeting.

Ms. Vachon

- Collect comments and finalize summary of the Source Water Protection Plan documents for the webpage. Ms. Vachon said that she had not received any comments yet. Members should submit any comments before the Feb 2021 meeting.*
- Ms. Vachon also reviewed the Committee webpage and updated all the broken links and documents. Members reviewed her email with the new suggested links and made some changes. Ms. Snegach will work on changing all of them on the website.*

Mr. Culberson

- Compile results for conductivity, sodium, and chloride monitoring for Bow Municipal Wells – **continued.**
- Provide a sketch of monitoring wells - **continued.**
Ms. Snegach will reach out to Mr. Culberson regarding these tasks for the next Feb meeting*.

NEW BUSINESS

Ms. Klevens reiterated her suggestion that BDWPC members attend Bow Business Development Commission meetings as members of the public, when possible, for coordination on water supply needs for new businesses.

Ms. Waskin noted that the Drought Emergency Alert can be removed from the Town home webpage but should remain on the Committee webpage.

The following should be added to the February agenda:

- SWPP Activity Tables update;
- Discussion of the Bow Junction watermain extension timeline documents.
- Any new information from Mr. Culberson on Bow Municipal Wells.

Next Meeting is **February 1, 2021 at 5:30 pm**. Meeting was adjourned at 6:00 PM.