

**Board of Selectmen
Approved Minutes
Tuesday, January 25, 2022**

On Tuesday, January 25, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town of Bow Municipal Building, 10 Grandview Road, Bow, NH.

I. CALL TO ORDER

Chairman Chris Nicolopoulos called the meeting to order. Present: Chairman Chris Nicolopoulos, Selectman Colleen Hunter, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

Not Present: *Vice Chair Marshall*

II. PUBLIC COMMENT

Sandy Crystall, Conservation Commission took a moment to thank Director Ruggles for correcting the Wi-Fi issues in Meeting Room C.

III. PUBLIC HEARING

None

IV. MEETINGS

1. 2nd Quarter Financial Report – Finance Director Geoff Ruggles

Finance Director Geoff Ruggles reviewed with the Board his 2nd quarter financial report, noting revenues are up almost \$76,000 and operating expenses are down just over \$300,000. Property tax collections continue to come in at or above historical levels resulting in cash flow levels similar to prior years.

Motor vehicle registrations are up \$104,000 over last year and the Bow Recreation Center is up \$50,000 from last month.

Selectman Poulin asked for an explanation on the monies from Dunbarton concerning the proposed turf field. Director Ruggles explained there was a miscalculation of what Dunbarton owed based on shared paraprofessionals. The school is getting \$400,000 that was unexpectedly owed, and Dunbarton will be paying that over the 2022/23.

2. Jessica Dunbar – Energy Conservation Committee

Ms. Jessica Dunbar came before the Board to request permission to reinstate the Energy Conservation Commission.

Ms. Dunbar would like to make some revisions to the charge and will work with Town Manager Stack on those revisions, to bring back to the Board.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to reestablish the Energy Conservation Commission with revisions to the charge to collaborate with the Buildings and Facilities Committee. MOTION PASSED 5-0.

3. Body Camera Presentation – Police Chief Ken Miller

Chief Miller gave a presentation on body cameras for the Board to review. The video Chief Miller showed was of the recent police event at the 7-11 store on Route 3A, in which a bow police officer was almost hit, and a pursuit ensued. The camera being used was supplied by Axon Enterprise, Inc for a trial period.

Chief Miller went onto explain with body cameras you have evidence of officer community encounters such as: car stops, street encounters, service of warrants, arrest, officer involved shootings and domestic violence.

Chairman Nicolopoulos shared his concern with the amount of Gigabyte; Chief Miller explained it is programmed to delete automatically depending on what it is, i.e., arrest it would stay there for 2 years, if it is just a contact then it would stay on there for 30 days. The police officer receives an email prior to the record deleting, to let them know what records are deleting.

Chairman Nicolopoulos would like Vice Chair Marshall to review this presentation before asking for a motion.

V. CONSENT AGENDA

1. Sewer Warrant
2. Appointment – Don Fournier – Heritage Commission
3. Junk Yard Permit – Bow Auto Parts

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the consent agenda as presented. MOTION PASSED 4-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **Cell Tower Informational Meeting:** As a reminder, the Cell Tower Informational Meeting will be held on Wednesday, January 26, 2022, 6:00 p.m. at the Bow High School Auditorium.
- **Abenaki Water access license:** A final license agreement has been approved by Town Counsel and Abenaki.
- **Candidate Filing Period for Town and School offices:** The filing period for candidates began on January 19, 2022 and will end on January 28, 2022.
- **OTH Kitchen:** The new stove and hood have been installed. The fire protection contractor will be installing the protection system in the hood next week. The Bow Rotary Club is donating a new refrigerator and it has been ordered.
- **Ventilation System Installation Project:** The deadline for receiving bids is January 25, 2022.
- **Bow Rec Center generator:** An RFP has been prepared and will be issued next week

VII. DISCUSSION/ACTION ITEMS

1. Acceptance of January 11, 2022 Meeting Minutes

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the January 11, 2022 meeting minutes, as amended with the following corrections:

Under the Town Managers Report, under Gordon Road clean up Selectman Hunter seconded the Motion to invoice the previous owner.

MOTION PASSED 4-0.

2. Town Meeting Warrant Articles

The Board reviewed the 2022 Warrant Articles and made the following motion.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve all of the warrant articles as presented numbers three (3) through eleven (11) removing warrant article 12, and including warrant articles thirteen (13) and fourteen (14). MOTION PASSED 4-0.

3. Withdrawal from Sewer Capital Reserve Fund

The Board reviewed an Action Request for a withdrawal from the Sewer Capital Reserve Fund to purchase an emergency backup generator for the White Rock Hill Road sewer pump station.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the withdrawal of \$21,125 from the Sewer System Capital Reserve Fund for the purchase of an emergency backup generator for the White Rock Hill Road Sewer Pump Station to be purchased from Electric and Generator. MOTION PASSED 4-0.

4. Valuation update

The Board reviewed Ms. Hurley's email dated January 19, 2022 concerning the status of the update to the values, and whether the Board wants to wait a year.

The Board would like Ms. Hurley's recommendation and will table this until the February 7, 2022 meeting.

5. Power Plant Protest (Selectman Poulin)

Selectman Poulin shared his concerns that there are no financial restitutions from the protesters that were arrested. The police and fire spent a lot of time at the plant and that was taking our officers off the streets. This cost the town thousands of dollars, and he would like to see if Chief Miller could contact the prosecutors and ask about financial restitution.

VIII. REPORTS

1. Right to Know

The Board reviewed the Right to Know log, noting one new inquiry.

2. ARPA Funds

The Board reviewed the ARPA Funds report and updated accordingly.

Town Manager Stack would like to take \$75,000 from the from the ARPA funds to be applied towards the design phase for the water interconnection at Bow Junction / Bow Mills north.

A MOTION was made by Selectman Hunter and duly seconded by Selectman Poulin to approve \$75,000 from the ARPA Funds, to be applied towards the design phase of the water interconnection at Bow Junction/Bow Mills North. MOTION PASSED 4-0.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the contract for the design phase of the water system in the amount of \$149,030 which will be paid for from ARPA funds and the TIF District. MOTION PASSED 4-0.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

Chairman Nicolopoulos asked if the letter of deficiencies at the Public Safety Center has gone out yet. Town Manager Stack reported him, Chris Andrews, Mike Wayne and Vice Chair Marshall are going to meet first.

IX. BOTTOM LINES

Chairman Nicolopoulos – thanked everyone for doing their job especially Darcy she has done amazing. Commended the Department of Public Works, I get compliments all the time on how good the roads are in Bow.

Vice Chair Marshall – Not present

Selectman Hunter - None

Selectman Poulin – apologized for not being able to make it to the cell tower meeting tomorrow night.

Selectman Wayne – the Fire Department responded to a house fire in Dunbarton, a GoFundMe page has been set up for the family. Kudos to the Police Department for the stop at 7-11.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (there may be more than one if needed)

XI. ADJOURNMENT

At 7:12 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to adjourn. MOTION PASSED 5-0.