

**Board of Selectmen
Approved Minutes
Tuesday, February 22, 2022**

On Tuesday, February 22, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town of Bow Municipal Building, 10 Grandview Road, Bow, NH.

I. CALL TO ORDER

Chairman Chris Nicolopoulos called the meeting to order. Present: Chairman Chris Nicolopoulos, Vice Chair Bruce Marshall, Selectman Colleen Hunter, Selectman Matthew Poulin, Selectman Michael Wayne, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

II. PUBLIC COMMENT

None

III. PUBLIC HEARING

None

IV. MEETINGS

1. Town Governance Committee Report

Harry Judd, Chairman of the Governance Committee gave a brief summary of the research and final recommendation of the Governance Committee. The committee is recommending the Board of Selectmen establish an ad hoc committee charged with:

- Informing the citizens of Bow during 2022 about the pros and cons of the various alternative forms of governance that are available to our Town, and the role of a Charter Commission if approved at the 2023 Town Meeting. The opportunities the ad-hoc committee creates for information sharing during 2022 should include methods for participants to provide feedback and input about their perceptions of Bow's needs and priorities.
- Preparing a comprehensive presentation for the 2023 Town Meeting of the scope of responsibility of a charter Commission, and that voting on whether to change to a Charter form of government could not occur before the 2024 Town Meeting and,
- Preparing and presenting a warrant article before the 2023 Town Meeting permitting those in attendance to discuss, debate and vote on whether to form a Charter Commission, following the process for establishing a new charter that is prescribed by RSA 49-B

2. Town Moderator Peter Imse – Town Meeting Warrant Review

Town Moderator Imse, came to meet with the Board to discuss the Warrant Articles for the 2022 Town Meeting and to review how the meeting will be conducted.

3. Dubois & King – Bow Junction/Bow Mills Water Extension

Jon Ashley and Jeremy Rathbun with Dubois and King, came before the Board to discuss the details and proposed locations of the water tower to extend water to Bow Junction / Bow Mills.

There are two proposed the location one near Heather Lane and the other one is off of Route 3A.

*A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the following: Task No. 9 Heather Lane Neighborhood Meeting, Task No. 10 Final Topographic Survey and Base Map, Task No. 11 Tank Site Geotechnical Investigation, Task No. 12 Wetland Delineation and Permitting Coordination, Task No. 13 60% Design Plans, Task No. 14 Final Design of Phase 1 Water System Extension to Dow Road, Task 15 Opinion of Probable Construction Cost Update, Task No. 16 Public Engagement and Task No. 17 Update Basis of Design Report and to authorize Town Manager Stack to authorize any related documents.
MOTION PASSED 4-0-1*

Chairman Nicolopoulos reported for the record Vice Chair Marshall did not vote or participate in the discussion as he may have an interest in one of the potential properties.

4. Mary Fite and Susan Moore – Power Plant Concerns

Mary Fite, 99 Woodhill Road, and Susan Moore, 11 Crockett Drive shared their concern with the health risk of having a coal power plant in Town with a mercury scrubber, it pollutes the land, air, water and creates a health hazard to local residents.

There was some back-and-forth discussion on what the Town could and could not regulate concerning the power plant, and the long-term financial plan for the plant.

V. CONSENT AGENDA

1. Abatement – Town of Bow – Bow Bog Road – \$110.00
2. Abatement – GSP Merrimack LLC – 431 River Road - \$.20
3. Abatement – GSP Merrimack LLC – 196 River Road - \$.44
4. Abatement – David Pritchard – 1564 Route 3A - \$.20
5. Current Use – Pingree – 40 Pinnacle Lane - \$1,840.00
6. Current Use – Samuel Bickford & Jade Demers – 29 Pinnacle Lane – \$16,020.00
7. Current Use – Katherine Chadwick – 5 Hamilton Court - \$10,430.00
8. Current Use – Katherine Chadwick – 3 Hamilton Court - \$9,790.00
9. Intent to Cut – Jared & Jayme Bland – 4 Beaver Brook Dr - \$2,302.30

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to approve the consent agenda as presented. MOTION PASSED 5-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack reported on the following items:

- **Town Meeting Warrant:** The Town Meeting Warrant and proposed budget were posted on Friday at the Community Building, High School, Library and Town Offices.
- **Gordon Road Cleanup:** I have asked the Town Attorney to draft the letter to the former property owner. We are still gathering additional information for him.
- **Dunklee/3A Project:** The State Aid grant agreements have been signed and submitted to NH DOT.
- **Safety Center Deficiencies:** The Town Attorney is reviewing the letter and adding any necessary language. He has requested dates and documentation as to when problems arose and written backup.
- **New officer:** The Town's newest police officer, Harry Handy, has been sworn in. There will be a formal swearing in ceremony at a later date.
- **PD Body Cameras Grant:** The Town submitted the grant application on 2/16/22. The amount of the grant is 50% of the total purchase cost and it has been confirmed that ARP funds may be used for the Town's match.

VII. DISCUSSION/ACTION ITEMS

1. Acceptance of February 7, 2022 Meeting Minutes

A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to approve the February 7, 2022 meeting minutes, as presented.

2. Bow Junction/Bow Mills Water Extension Design Amendment

The Board reviewed the Bow Junction / Bow Mills Water Extension Design Amendment. See the motion made above under **Meetings, Item No. 3.**

3. Award of Bid for Energy Recovery Systems – Palmer & Sicard, Inc.

The Board reviewed the Bid for the Energy Recovery Systems submitted from Palmer & Sicard, Inc. the general consensus from the Board was to not pay the \$50,000 for the community center.

A MOTION was made by Vice Chair Marshall and duly seconded by Selectman Wayne to approve the bid from Palmer & Sicard, Inc. for the municipal building only, in the amount of \$109,750. MOTION PASSED 5-0.

4. ARP Projects status report

The Board reviewed the ARP project status reports.

5. Water & Sewer O & M RFP Process

The Board reviewed an action request from Town Manager Stack concerning the Water and Sewer Operations and Maintenance RFP. The last request for proposals was issued in 2011. The Board has the option of interviewing and reviewing the proposals, or they can appoint 1 to 2 members to work with the Town Manager and DPW Director on reviewing the proposals and bringing a recommendation to the Board.

Vice Chair Marshall will participate on behalf of the Board.

6. Proposed Street naming – Sawmill Loop

The Board reviewed an action request from Town Manager Stack to approve a street name. The proposed name is Sawmill Loop, based on the recommendation from Director Sweeney the Board made the following motion.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to go with the recommendation of Sawmill Road. MOTION PASSED 5-0.

7. Approval of Agreement with Northeast Resource Recovery Association for 2022 Household Hazardous Waste Collection Day.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Wayne to approve the Agreement with Northeast Resource Recovery Association for the 2022 Household Hazardous Waste Collection Day and to authorize Town Manager Stack to sign all related documents. MOTION PASSED 5-0.

8. Power Plant Protest

Selectman Poulin shared with the Board, that the Judge for the case against the protesters didn't prosecute the protesters, or gave them any restitutions, he would like to know if there are other options for the town to receive restitution.

Chairman Nicolopoulos recommended writing a letter the next time this happens, to the Judge letting him/her know the estimated cost to the Town, for these protests.

VIII. REPORTS

2-22-2022 approved Board of Selectmen Meeting Minutes

1. Right to Know

The Board reviewed the Right to Know log.

IX. BOTTOM LINES

Chairman Nicolopoulos – Chairman Nicolopoulos was asked to represent the town at the awards night for the Fire Department on Saturday night, in Town Manager Stack’s absence.

Vice Chair Marshall – Vice Chair Marshall shared his concern with the proposed Turf Field and wanted to know the status of Town Counsel’s opinion of Town oversight on the proposed turf field he feels the information being presented isn’t including all of the dire repairs needed right now at the school, for example the roof is leaking at the high school, and the HVAC unit is rotting at the middle school. Could the Selectmen have a comments page on the Town website to let the residents know what their thoughts are on these proposed projects.

Selectman Hunter – Selectman Hunter wanted to remind the Board to work on the Town Seal it is time we have a new one. Selectman Hunter shared with the Board the landscaping is not good at the Bow Recreation Center, can we bid that out. She would like to remind the next CIP rep to remember to include all of the fields when planning. Selectman Hunter would like to see the Board work on the traffic coming into the schools, especially when an emergency vehicle needs to get through there. Selectman Hunter asked for the status of the generator and water interconnection from Concord.

Town Manager reported Chris Andrews was reviewing the bids for the generator, and he is still waiting for a response from Concord.

Chairman Nicolopoulos asked Town Manager Stack to reach out to Tim to see if the Bow Recreation Center could be included with the landscaping the department does now or should they bid out.

Selectman Hunter would like to have Town Manager Stack add the fields to CIP, and suggested he reach out to the previous landscaper to see what needs to be done to improve the condition of these fields. Vice Chair Marshall recommended training as well for our current landscaper.

Selectman Poulin – Selectman Poulin shared with everyone that it has been wonderful working with Selectman Hunter and that she will be missed. Selectman Poulin commended the Town Clerk’s office for working on his title issues they were very helpful.

Selectman Wayne – Selectman Wayne was sorry to hear Tom Ouellette resigned from the police department, he will be missed.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (there may be more than one if needed)

XI. ADJOURNMENT

At 7:12 p.m. A MOTION was made by Selectman Poulin and duly seconded by Selectman Hunter to adjourn. MOTION PASSED 5-0.