

**Board of Selectmen
Approved Minutes
Tuesday, June 14, 2022**

On Tuesday, June 14, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A, at the Town Municipal Building, 10 Grandview Road, Bow, NH 03304.

I. CALL TO ORDER

Chairman Bruce Marshall called the meeting to order. Present: Chairman Bruce Marshall, Vice Chairman Michael Wayne, Selectman Christopher Nicolopoulos, Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Administrative Assistant Tonia Lindquist, and members of the public.

II. PUBLIC COMMENT

Sandy Crystall, Chairman Conservation Commission, came to request from the Board to reinstate the administrative support that was provided to the Conservation Commission prior to the current staffing shortage.

Town Manager Stack will take it under advisement when the vacant positions are filled.

Colleen Hunter, Former Selectman shared her concerns with the Board regarding transparency of the water tower, and confirmed the residents of Heather Lane were adamantly opposed to having the water tower in their neighborhood, and it was her understanding as a Selectman at that time, that the Board was interested in the golf cart property. She strongly urged the Board to move forward with this project and nail down a location.

Chairman Bruce Marshall recused himself due to an ownership interest in the alternative site.

III. PUBLIC HEARING

None

IV. MEETINGS

1. Merrimack County Sheriff David Croft

Sheriff David Croft came to talk about the services his Merrimack County Sheriff's Office provides to the State of NH, by assisting local government with Civil, Transportation, Warrants, Detectives, ICAC, and Communications.

2. John Greene – Audley Divide concerns

Mr. Greene was not able to make this meeting, the Board will table this item until the next meeting.

3. Peggy & Bruce Baron 4-2-8 “Paper Street”

The Baron’s withdrew their request to be heard by Board.

4. Gerry Carrier and David Gazaway – Bow Rotary Club proposal for new pavilion

Gerry Carrier and David Gazaway came to request permission to construct a 16’ x 24’ Pavilion, on a concrete pad with a metal roof at the Hanson Memorial Recreation Area. The Rotary Club would cover all the cost.

A MOTION was made by Selectman Poulin and duly seconded by Selectwoman Brennan to waive the building permit fees and to approve the construction of the proposed Pavilion and grant permission to place a plaque on the outside of the building. MOTION PASSED 5-0.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to authorize Director Sweeney, from the Department of Public Works to execute the necessary documents and to grant permission to allow placement of a headstone for Chuck Rheinhardt. MOTION PASSED 5-0.

V. CONSENT AGENDA

1. Appointment to Energy Committee – Russell Anderson

2. Abatement – Public Service/Eversource - \$693,836

3. Appeal Recommendation – Grappone Auto Junction for 2021 Tax Year

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the consent agenda as presented. MOTION PASSED 5-0.

VI. TOWN MANAGER’S REPORT

Town Manager Stack reported on the following items:

- **MMANH Conference:** I will be attending the Municipal Management Association of NH Annual Conference in Keene on Wednesday, June 15 through Friday, June 17.
- **New Police Officers:** I will be swearing-in our three new police officers on Monday morning, and they will be starting their FTO training. **Arrest #s:** As of 6/10/22, the Police Department has made 179 arrests.
- **Hooksett Water Interconnect:** I contacted the Hooksett Water District superintendent (again), and he will discuss it with their commissioners.
- **Comstar Billing:** There was a breach around the end of March of the ambulance billing service Comstar, that the Town uses. Letters offering assistance have gone out to residents who may have been affected.

VII. DISCUSSION / ACTION ITEMS

1. Acceptance of the May 24, 2022 Meeting Minutes

Selectwoman Brennan shared her concerns with the details of the meeting minutes. After a brief discussion the remainder of the Board determined that the level of detail was sufficient.

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the May 24, 2022 meeting minutes as amended, with the following changes **Agenda item IV. Meetings, Water System Expansion to Bow Junction/Bow Mills “Chairman Marshall recused himself from the discussion due to an ownership interest in one of the alternative sites”.** MOTION PASSED 5-0.*

2. Acceptance of Bid for Municipal building renovations

Buildings and Facilities Manager Chris Andrews, reviewed with the Board the two bids received for the Municipal Building Renovation and his recommendations.

A MOTION WAS made by Selectman Poulin and duly seconded by Vice Chair Wayne to accept the Bid from J. P. Morin Construction in the amount of \$192,500 and to add \$1,787 for the cost of refinishing the hardwood floors. MOTION PASSED 5-0.

3. Acceptance of Bid for Equipment Storage Building

Buildings and Facilities Manager Chris Andrews, reviewed the history of this bid and the two bids received for the Equipment Storage Building, and his recommendations.

There was some back-and-forth discussion concerning where the equipment is stored now, and off season and whether that could cause damage to the equipment and whether this project should move forward.

A MOTION was made by Selectwoman Brennan to approve, but having no second the motion was not finished, and therefore failed.

4. Approve purchase of Rotating Grapple for DPW

The Board reviewed an email from Fleet Manager, Rick Wombolt requesting to purchase a Rotating Grapple from Chappell Tractor in the amount of \$28,565.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to approve the purchase of a rotating grapple, at a cost of \$28,565, from Chappell Tractor. MOTION PASSED 5-0.

5. Charter Information Committee Appointments

Town Manager Stack asked for the Board's guidance on how many members they are looking for to serve on this committee.

The Board determined they would not put a limit on the number of volunteers to serve.

6. Bear and Deer Baiting Permit Requests

The Board reviewed a request from Erik French, Logan French, Jack French, Jay Wright, Daniel French, and Gary Anderson to bait bear and deer on town property.

Selectwoman Brennan shared her concerns with the locations of baiting wildlife, and the technique, and whether this was a practice the Town wanted to support.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to grant permission to the individuals named above to bait bear and deer on Albin Road Swamp, Londonderry Turnpike, Turee Pond Island Swamp, and Saltmarsh Circle, consistent with past practices and to authorize Town Manager Stack to sign the necessary documents. MOTION PASSED 4-1.

7. Town Manager Evaluation Planning

Town Manager Stack reminded the Board they need to complete his review by August 1, 2022. Town Manager Stack will send out the necessary forms, and Chairman Marshall will work with Ms. Lindquist to set up a time.

VIII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know log.

2. Coronavirus State and Local Fiscal Recovery Fund

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund and updated accordingly.

A MOTION was made by Vice Chair Wayne and duly seconded by Selectman Poulin to accept a FY 2022 Body Worn and Dashboard Camera Grant in the amount of \$36,127 from the NH Department of Justice for the purchase of body worn cameras for the Police Department, and to authorize the Town Manger to execute all required grant documents on behalf of the Board of Selectmen. MOTION PASSED 5-0.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

IX. BOTTOM LINES

Chairman Marshall: Thanked everyone for signing up for the Bow Pride Clean Up Week and reminded everyone there are still spots available. He wanted to thank John Lozowski, our temporary code enforcement officer for providing his resources to the community development department.

Vice Chair Wayne: attended Cindy Greenwood-Young's retirement celebration, Memorial Day went very well. He attended the safety building meeting to discuss all the deficiencies. Observed an ambulance lift demonstration and finally, congratulations to Bow Recreation Center.

Selectman Nicolopoulos: Congratulations to the Bow Recreation Center, we made it through our first school year of the program. It couldn't have gone any better and a lot of that goes out to Darcy and her team.

Selectman Poulin: wanted to note for public record the passcode was left off of the agenda, it was a mistake, people make mistakes and noted there was only three people online.

Selectwoman Brennan: Congratulations to the Class of 2022 and to all of the students, you made it through another interesting but successful year. Congratulations to all of our kids.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II

XI. ADJOURNMENT

At 7:20 p.m. A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Wayne to adjourn.