

Town of Bow  
Capital Improvement Committee  
August 7, 2025  
Approved Minutes

The Capital Improvement Program (CIP) Committee met, Thursday, August 7, 2025 at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH.

Committee members present: Chair Mark Davis (Citizen Representative); Vice Chair Glenn Dugas (Citizen Representative); Martin Osterloh (School Board Alternate); Jeffrey Knight (Budget Committee Representative); and Jonathan Pietrangelo (Planning Board Representative).

Absent (excused): Harry Judd (Citizen Representative) and Angela Brennan (Selectboard Representative)

Also present were Finance Director Cheryl Lindner and Library Director Kaitlin Camidge.

**I. Call to Order**

Chair Davis called the meeting to order at 5:35 PM with a quorum of members present.

**II. Approval of Minutes – July 10, 2025 -Tabled**

**III. Library Review - Library Director Kaitlin Camidge**

*Main floor carpet replacement* – Carpet tiles vs. wall-to-wall carpet options were discussed. The Committee requested Director Camidge get an additional quote for the work. It was recommended to change the estimated amount for the carpet from \$46,900 to \$57,900 to include the cost of carpet and base removal. Move the project out a year to 2026/27. The AC and Air Handlers and Cistern were deemed a higher priority.

*AC and Air Handlers* replacement was discussed in conjunction with the *Roof replacement*. Library Director Camidge stated they were going to have to redesign how to get the air handlers up on the roof. The redesign will not be completed until next year. The Committee requested Director Camidge get another quote for the air handlers replacement. It was decided to move the roof replacement project from year 2031/31 to 2038/39.

*Cistern* – As referred to in emails from the Buildings and Facilities Manager, the library cistern is leaking and not maintaining the water level needed for fire suppression. The Committee classified the project as an emergency. Current estimated cost for the cistern replacement is \$45,000 with an estimated life span of 40 years. The Committee recommends using \$29,000 from the library emergency fund with the \$17,000 project balance to come out of their capital improvement fund.

The Committee recommends increasing the proposed contribution for the capital reserve fund from \$20,000 to \$30,000 starting in year 2027/28 and continuing through 2035/36. The Committee also recommended contributing \$2,500 to the library emergency fund. The Committee suggested the Director investigate using a thermostat instead of furnace controls for the furnace and controls replacement project.

**IV. Department Reviews continued** – *Police Department* review is complete but a second quote on replacing Pumper E-1 is still needed from the *Fire Department*. *Facilities - Bow Bog Meeting House* – The Committee unanimously agreed their recommendation to the Select Board would be to sell the building. The background of the meeting house and any deed restrictions will be investigated prior to presentation to the Select Board.

**V. Other Business** – August 11, 2025 the Committee will meet with the School Business Administrator Duane Ford. The next meeting scheduled is August 19, 2025 at 5:00 PM.

**VI. Adjourn**

Upon a motion by Jeffrey Knight and a second by Mark Davis, it was unanimously voted to adjourn the meeting at 6:45 PM.

Respectfully submitted  
Wendy Gilman, Recording Secretary