

Town of Bow
Capital Improvement Committee
August 11, 2025
Approved Minutes

The Capital Improvement Program (CIP) Committee met, Monday, August 11, 2025 at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH.

Committee members present: Vice Chair Glenn Dugas (Citizen Representative); Bryce Larrabee (School Board Representative); Jeffrey Knight (Budget Committee Representative) 5:50 PM; and Angela Brennan (Selectboard Representative).

Absent (excused): Chair Mark Davis (Citizen Representative); Harry Judd (Citizen Representative) and Jonathan Pietrangelo (Planning Board Representative).

Also present were Finance Director Cheryl Lindner and SAU 67 Business Administrator Duane Ford.

I. Call to Order

Vice Chair Dugas called the meeting to order at 5:55 PM with a quorum of members present.

II. Approval of Minutes – August 7, 2025 – Tabled

III. School Presentation

SAU 67 Business Administrator Duane Ford reviewed proposed CIP projects for 2026/27. *Bow Memorial School (BMS) Intercom System \$25,000* - The Committee agreed to change it from \$25,000 to \$72,500, which is the same amount estimated for *Bow High School (BHS) Intercom System replacement*. The *Baseball and Softball Infields* – funding will come out of the SAU's Sports CIP.

BHS Secure Entrance \$80,000 - Administrator Ford stated that the Bow Elementary School (BES) new school entry now meets Homeland Security's safety standards. BES meets some of those standards. BHS doesn't meet any of them. A new secure entry for BHS is proposed for 2026/27. After some discussion, it was decided to move the project from 2026/27 to 2027/28 to allow for School Board approval.

Premier Field Bleachers \$225,000 – The School Board is unsure how much the new playing field lights will affect attendance and won't know until after a few games have been played there. It is proposed to add one, 217 seat, bleacher at first and see how game attendance turns out.

BHS Replace Roof \$1,450,000 – The current roof is original to the building. Roof replacement will be broken out into two phases. Phase I, \$700,000, in 2026/27 and Phase II, \$750,000, in 2027/28. There was some discussion among the Committee that the estimated cost for replacement may not be realistic. Vice Chair Dugas stated the current bid might be high. The Committee will revisit the roof discussion in October after the School Board has had time to review it. It was suggested to have a roofing contractor fly a drone over the roof to get a better idea of the work and get another quote.

IV. Department Reviews continued.

The second quote for Pumper E-1 was received by the Committee.

V. Other Business – Additional Meeting Dates if needed

The Committee decided to meet on Tuesday, October 19, 2025 at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH to take up any open items.

VI. Adjourn

Upon a motion by Glenn Dugas and a second by Jeffrey Knight, it was unanimously voted to adjourn the meeting at 7:00 PM.

Respectfully submitted
Wendy Gilman, Recording Secretary