

Town of Bow
Capital Improvement Committee
August 27, 2025
Approved Minutes

The Capital Improvement Program (CIP) Committee met, Wednesday, August 27, 2025, at 5:30 PM in Room B at the Municipal Building, 10 Grandview Road, Bow, NH.

Committee members present: Chair Mark Davis (Citizen Representative); Vice Chair Glenn Dugas (Citizen Representative); Angela Brennan (Selectboard Representative), Jeffrey Knight (Budget Committee Representative); Harry Judd (Citizen Representative) and Jonathan Pietrangelo (Planning Board Representative).

Absent (excused): Bryce Larrabee (School Board Representative), Wendy Gilman, Recording Secretary

Also present was Finance Director Cheryl Lindner.

I. Call to Order

Chair Mark Davis called the meeting to order at 5:40 PM with a quorum of members present.

II. Approval of Minutes

Chair Davis called for a motion to approve the July 10, 2025, meeting minutes. Harry Judd moved the minutes for approval and Angela Brennan seconded. **Motion carried by unanimous vote with Chair Davis and Jonathan Pietrangelo abstaining.**

Chair Davis called for a motion to approve the August 7, 2025, meeting minutes. Jonathan Pietrangelo moved the minutes for approval and Chair Davis seconded. **Motion carried by unanimous vote with Harry Judd and Angela Brennan abstaining.**

Chair Davis called to hold on approval of August 10, 2025, minutes until a quorum of those present was in attendance. Angela Brennan seconded the hold on approval. Approval will take place at the September 8, 2025, meeting.

III. Department Reviews

The Committee reviewed the Community Center and remaining Facilities items.

Community Center – The Committee had a lengthy discussion on the current state of the Community Center building and after review of past building repairs and proposed Capital Improvement Projects, recommended to keep the Contribution level at \$500,000 for FY 26-27. A motion was made by Harry Judd and Vice Chair Dugas seconded with a unanimous vote.

Additional discussion regarding a Design Build Process recommendation to the Board of Selectmen led the committee to agree that information would be gathered and presented at a future Board of Selectmen meeting.

Facilities – Discussion focused on Public Safety Center and Public Works Building capital projects.

A review of projects in past Capital Improvement Cycles led to a recommendation from the committee to add and amend previous projects to the respective buildings. Finance Director Lindner will complete this task and update the department schedules for the committee to review.

Projects to add/amend are as follows:

MOB-

1. Amend Generator estimated Cost to \$40,000
2. Add Exterior Walls-vinyl Siding to schedule
3. Add Roof-asphalt to schedule with an estimated cost of \$80,000

PWB-

1. Add Mixing Shed with an estimated cost of \$78,800
2. Add Roof-membrane with an estimated cost of \$ 26,800 and amend estimated life to 25 years
3. Add Roof -metal with an estimated cost of \$176,900
4. Add Drainage with an estimated cost of \$ 26,800
5. Add Generator with an estimated cost of \$37,600
6. Add Fuel System Replacement with an estimated cost of \$123,900
7. Add Exterior Walls-vinyl siding with an estimated cost of \$26,800
8. Add Exterior Walls-metal with an estimated cost of \$ 91,100

PSC-

1. Add HVAC with an estimated cost of \$181,300
2. Add Roof-asphalt with an estimated cost of \$125,100
3. Add Exterior Walls-vinyl siding with an estimated cost of \$93,000

The recommended contribution to the Municipal Buildings and Grounds Capital Reserve Fund was increased by \$10,000 to \$160,000 per year. Vice Chair Dugas motioned and Harry Judd seconded. **Motion carried by unanimous vote.**

Chair Davis will review committee recommendations and conclusions and prepare the document for the committee for a final review.

An additional meeting was added on Monday, September 8, 2025, at 5pm in Meeting Room B of Town Hall.

IV. Adjourn

Upon a motion by Chair Davis and a second by Angela Brennan, it was unanimously voted to adjourn the meeting at 7: 45PM.

Respectfully submitted
Cheryl Lindner, Finance Director
Wendy Gilman, Recording Secretary