

**Board of Selectmen
Approved Minutes
Tuesday, October 11, 2022**

On Tuesday, October 11, 2022, at 6:00 p.m., the Board of Selectmen met in Meeting Room A at the Town Municipal Building, 10 Grandview Road, Bow, NH 03304.

I. CALL TO ORDER

Chairman Bruce Marshall called the meeting to order. Present: Chairman Bruce Marshall, Vice Chairman Michael Wayne, Selectman Christopher Nicolopoulos, Selectman Matthew Poulin, Selectwoman Angela Brennan, Town Manager David Stack, Lt. Matthew Pratte, Lt. Phil Lamy, Sgt. Robert Buchanan, MPO/K9 Handler Officer Matthew LeBlanc, K9 Boris, Officer Jake Clark, Administrative Assistant Tonia Lindquist and members of the public.

II. PUBLIC COMMENT

None

III. PUBLIC HEARING

1. NH Department of Safety Federal Emergency Management Agency Grant Acceptance – RSA 31:95-b

Chairman Marshall opened the Public Hearing for comments at 6:01 p.m. Hearing no public comments Chairman Marshall closed the hearing at 6:02 p.m.

*A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to accept a grant in the amount of \$58,880.02 from the NH Department of Safety Federal Emergency Management Agency for Disaster Relief related to the COVID-19 pandemic.
MOTION PASSED 5-0.*

IV. MEETINGS

1. Bow Police Department – Introduction to K9 Boris

Master Patrol Officer/K9 Handler Matthew LeBlanc introduced Bow Police Department's new K9 Boris. Boris was donated to the Town by the Bow Police Association and individual donors. Boris is still in training, and is progressing as expected.

2. Tim Fish, Colleen Hunter and Brian Murphy – Community Building Committee

Mr. Fish, Ms. Hunter and Mr. Murphy reviewed with the Board the Community Building Committee Charge they created for review and recommendations by the Board.

The Board recommended a representative from the Buildings and Facilities Advisory Board and a Board of Selectmen representative, to serve on the Committee.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to adopt the Town Center Committee Charge as outlined and with the Board recommendations. MOTION PASSED 5-0.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to appoint Colleen Hunter, Tim Fish, Brian Murphy, Janet Shaw and David Cook who will serve as a representative from the Buildings and Facilities Advisory Board to the Town Center Committee. MOTION PASSED 5-0.

A MOTION was made by Selectman Nicolopoulos and seconded by Chairman Marshall to have Selectman Poulin serve as the Board of Selectmen representative to the Town Center Committee and Selectwoman Brennan as an Alternate. MOTION PASSED 5-0.

V. CONSENT AGENDA

1. Notice of Elections
2. Intent to Cut - Quimby
3. Tax Abatement – Burl Hooksett Holdings, LLC
4. Sewer Warrant
5. Conservation Easement

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to approve the consent agenda as presented. MOTION PASSED 5-0.

VI. TOWN MANAGER'S REPORT

Town Manager Stack read from his Town Manager's Report dated October 7, 2022 (attached).

VII. DISCUSSION / ACTION ITEMS

1. Acceptance of the September 27, 2022 Meeting Minutes

A MOTION was made by Selectman Poulin and duly seconded by Vice Chair Wayne to approve the minutes of September 27, 2022, as amended with the following corrections: under agenda item No. II Annual Meeting with Town Board, Committees and Commissions under Sandy Crystall, Conservation Commission. The Commission continues to monitor Turee Pond and started to monitor White Brook and to note in August 2023 the Commission will make the last bond payment on Hammond. MOTION PASSED 5-0.

2. Allocation of Coronavirus State and Local Fiscal Recovery Fund

Town Manager Stack asked the Board if the Board wanted to approve using \$77,000 from ARPA funds towards the purchase of a forestry truck for the Fire Department. The total cost of

the vehicle would be \$182,088. A withdrawal of \$105,100 was approved from the Fire Truck CRF in FY 2022-23.

No motion was made, to use \$77,000 from the ARPA funds.

3. Streetlight request – Grandview Road

The Board tabled this until the next meeting, as they are still waiting on associated costs.

4. Acceptance of bid from National Seating and Mobility for vertical platform lift.

The Board reviewed a bid from National Seating and Mobility for a vertical platform lift in the amount of \$39,364.50. Buildings and Facilities Manager Chris Andrews had budgeted \$5,000 for additional work to be completed by the Town prior to installation of equipment.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to accept the bid from National Seating and Mobility in the amount of \$39,364.50 and approving the additional budgeted line item of \$5,000 for a total of \$44,364.50. MOTION PASSED 5-0.

5. Aquarian Water – Temporary License Extension

The Board reviewed a request from Aquarian Water for a temporary license extension for an additional year ending in November of 2023.

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectwoman Brennan to extend Aquarian Water’s temporary license extension to November of 2023, as requested. MOTION PASSED 5-0.

6. Request to close portion of Wilderness Lane (Town Code Chapter 154, §154-4)

The Board reviewed a request from resident Kristen Hayden and neighbors to close a portion of Wilderness Lane to host a neighborhood block party on November 6, 2022.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to approve the resident request to close a portion of Wilderness Lane for a neighborhood block party on November 6, 2022. MOTION PASSED 5-0.

7. Acceptance of NH Department of Safety Grant - \$8,400 – Patrols

A MOTION was made by Selectman Nicolopoulos and duly seconded by Selectman Poulin to accept the grant from the NH Department of Safety in the amount of \$8,400 that will be used for DUI check points, speed checks, and underage seatbelt checks, and authorized Town Manager Stack to sign the necessary documents. MOTION PASSED 5-0.

VIII. REPORTS

1. Right to Know Log

The Board reviewed the Right to Know log noting that two more were received after the agenda was created.

2. Coronavirus State and Local Fiscal Recovery Fund

The Board reviewed the Coronavirus State and Local Fiscal Recovery Fund spreadsheet and updated accordingly.

A MOTION was made by Selectman Nicolopoulos and duly seconded Selectman Poulin to use ARPA Funds for the cost associated with the installation of the elevator at the Bow Recreation Center. MOTION 5-0.

3. Outstanding Projects

The Board reviewed the Outstanding Projects list and updated accordingly.

4. Dubois & King - Water Extension Project Update

Town Manager Stack reported on this in his Town Manager's Report, earlier in the meeting.

IX. BOTTOM LINES

Selectwoman Brennan: Thank you in advance to the recycling committee and volunteers, participating in the upcoming Hazardous Waste Day on October 15, 2022.

Selectman Nicolopoulos: Sorry he missed the Clean Energy Expo and encouraged everyone to participate in the Household Hazardous Waste Day.

Selectman Poulin: Thanked Janette Shuman for her 18 years of service to the Town of Bow and the Community Development Department. Reminded the Board he will be participating in the Trunk or Treat and asked the Board for donations of candy. Business to Business is this Saturday at the Baker Free Library from 10:00 a.m. to 1:00 p.m., and he attended the Energy Expo with Dunbarton, which was very well-done Kudos to Jessica and her group.

Vice Chair Wayne: None

Chairman Marshall Thanked everybody that contributed to the fundraiser to help bring in K-9 Boris, and the police department for organizing that fundraiser.

X. NON-PUBLIC SESSION - NH RSA 91-A:3, II (d)

Sale, lease or acquisition of property that if discussed in public would benefit an interested party.

A MOTION was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos to go into a non-public session in accordance to RSA 91-A:3, II (d), a roll call was taken. Chairman Marshall – yes, Vice Chair Marshall – yes, Selectman Nicolopoulos – yes, Selectman Poulin – yes, and Selectwoman Brennan – yes. MOTION PASSED 5-0.

XI. ADJOURNMENT

At 7:15 p.m. A MOTION to adjourn was made by Selectman Poulin and duly seconded by Selectman Nicolopoulos.