

# Important Camp Policies & Information

Please read and understand the following as you will need to sign/agree to this when registering:

## What to Wear

The Bow Recreation Summer Camp is a fun-filled way to spend the summer.

- To take full advantage of all the fun, sneakers are a must. Sandals or any other type of slip on shoe are not appropriate for all the fun we want to have.
- Shorts and T-shirts are the best attire for our activities.
- Please look at the calendar and weekly **Ribbit Review** for “special “ attire to wear on certain days.

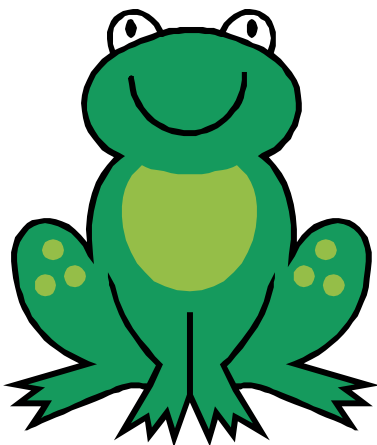
## Lunch, Snack & Drinks

We have a snack time in the morning, along with lunch time.

- Make sure your child has a snack/drink for snack time and lunch/drink for lunch time.
- Make sure your child has plenty of drinks, especially on very hot days.
- Freeze Pops will be available for purchase at lunch time each day.

## Field Trips

- Field trips had to be cancelled this summer because of COVID-19 Summer camp guidelines set by the governor. .



## Discipline/Safety

Please talk with your child about good behavior at summer camp. We do not allow aggressive behavior towards others, bullying or meanness in any of our programs. Should your child demonstrate unacceptable behavior, we will deal with it in the following manner:

- 1st – The counselor and/or camp director will talk with the child.
- 2<sup>nd</sup> – Parent will be informed.
- 3<sup>rd</sup> – Child will need to take a day or more off from the camp program.

Should the behavior continue, the child will be dismissed from the program and not able to return and no refund will be issued.

It is our hope that every child succeeds at camp. We feel communication with parents is essential to this.

**In an extreme behavior situation or at any time the safety or wellbeing of your child, other campers or our staff is being compromised, vandalism or destruction of property, the child will need to be picked up immediately from the program.** Future participation in the program will be determined.

## Medication & Medical Conditions

Please make sure we know:

- Health conditions or medications your child is on.
- If your child carries an epi-pen or an inhaler.
- We will need to know who is allowed to pick-your child up & their phone numbers.
- Please inform us of any changes throughout the summer.
- Children may not carry medications with them, (other than an inhaler).

## Parent Concerns or Suggestions

It is very important to us to offer the best possible program for the children of Bow. The safety of the children is our number one concern. As parents, our thoughts, comments and suggestions are welcome. Please contact us at the Bow Community Building or speak to our Camp Director with your thoughts.

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## Registration Procedure

- Registration for Bow Residents is Wednesday, March 31, 2021 from 7:00 PM – 8:30 PM and ongoing during regular business hours until camp is full.
- Non-residents may register for camp beginning April 8, 2021 during regular business hours.
- To register, you must complete the following:
  - 2021 Camp Registration form
  - Bow Parks and Recreation Department Release
- Pay full amount with cash or check, payable to **Town of Bow**, to secure your spot.
- If Camp is FULL, please ask us to put your child's name & phone number on the waitlist.
- **Registration is first come/first served.**

## Camp Location

The Bow Recreation 2021 Summer Camp will be at Bow High School.

Upon arrival:

- Follow check in procedures.
- The Bow Recreation Camp Staff will all be wearing white STAFF shirts. The staff is there to help you out.
- Remind your child to be respectful of the school property. **Destruction of school property will result in immediate dismissal.**

## Weekly Notices

Check out our **Ribbit Review** each week for what's going on at camp.

- The Ribbit Review will be emailed to you each week. Please read it to keep informed & to make sure your child is prepared for the daily activities.
- At daily pick-up, take note of the information on the dry erase board that is located at the entrance to the gym.

## Arriving Late/Leaving Early

- Children may arrive at camp anytime throughout the day. If you plan to arrive after 9:30, please let the Camp Director know in advance.
- If leaving early, or going home with someone other than a parent, please make sure a written note is given to the Camp Director at the sign-in table.
- Please call the Recreation Department @ 223-3920 if you need a message relayed to your child during camp.

## Camp Dates

Camp will be held \*June 28, 2021 – August 6, 2021.

- Camp days are Monday through Friday.
- There is no camp on Monday, July 5<sup>th</sup> in observance of Independence Day.
- Follow Camp Calendar for any variations  
\*Subject to change

## Camp Hours

Camp hours are from 9:00 AM-4:00 PM.

- In order to arrive before 9:00 AM, you must register for Before Camp Care.
- If your child is picked up after 4:00, there is a \$1.00 per minute late fee. Payment must be made before your child is allowed back in the program. (Repeated late pick-up could result in dismissal from program without refund).

## Before Camp Care

- Early Care is from 7:45 AM-9:00 AM
- There is a fee of \$100 for the summer for your child to be dropped off early.

## Camp Check In & Out

- When dropping your child off, please drive around the school to the tent set up in the parking lot near the gym entrance. (Please review a copy of our COVID-19 guidelines for the check-in process.)
- At the end of the day, please go to the gym entrance to sign your child out.

## Reminder...

- When you sign your child in each day, the sign-in form has a place for you to put a phone number. **This number MUST be a number that we can reach you at during the camp day.** This is extremely important. Should you not be available during this time, please talk to the Camp Director and let us know an alternative person for us to call and who may pick your child up. Please put this in writing.
- If any of the phone numbers or contacts change during camp, please let the Camp Director know.