

INVITATION TO BID

Equipment Storage Building

Hanson Memorial Recreation Area

The Town of Bow is requesting bids to construct an Equipment Storage Building on McKenna Way at the Hanson Memorial Recreation Area.

Copies of the Bid Package and Project Specifications may be obtained in person at the Town Manager's Office, Bow Municipal Building, 10 Grandview Rd, Bow, NH 03304, between the hours of 8:00 a.m. to 4:00p.m., or on the Town's website www.bownh.gov/bids

Sealed proposals clearly labeled "Equipment Storage Building" must be submitted no later than 10:00 a.m. on October 5, 2021, at which time they will be publicly opened and read aloud. No faxed or unsealed bids will be considered.

The Town of Bow reserves the right to reject any bid, or any part of bids, or all bids and to waive any formality or technicality in any bid in the interest of the Town of Bow.

David L. Stack
Town Manager
Town of Bow, NH

Equipment Storage Building

Town of Bow

STANDARD INSTRUCTIONS TO BIDDERS

Part 1. Project

The Town of Bow is soliciting bids to construct a new Equipment Storage Building located on McKenna Way at the Hanson Memorial Recreation Area.

Part 2. Scope and Specifications

The scope of work includes:

2.1 Successful Bidder shall provide a full set of drawings for review prior to the beginning of construction.

- Framed structure shall be built according to all applicable codes.

2.2 New Structure:

- The construction of the New Structure including all required site and grade work
- Certain fill materials can be provided by the Town at no cost to the contractor.
- Building foot print shall be 24' wide x 40' long
- Exterior walls shall be 2x6 at 16"oc with an interior finish height of 12' from finished slab.
- Concrete
 - Footings and Walls
 - 3000 psi with no additives
 - Footings minimum 8"x16" with two rows of #4 rebar with ufer ground tied to footing steel and wall steel
 - Keyed footing, no vertical steel required
 - Walls 8"x4' concrete wall with one row of #4 rebar in top third of wall
 - STHD 14 hold downs or equivalent on garage wall and garage door openings
 - Foundation bolts 4' O/C
 - Slab four inch (6") 4000 psi minimum with no additives.

- Slab to have 6x6x10 wire mesh with 4' grid of #4 rebar.
- Slab to be saw cut per normal standards
- Wire and Rebar to be supported by 1" concrete chairs
- Entire interior of foundation to filled and compacted with material available at the Town pit. Top layer to be crushed bank run available at the pit
- Slab shall be sealed with appropriate sealer to mitigate the effects of petroleum products staining
- Foundation walls shall extend a minimum of 6" above finish slab

- Roof Structure
 - 12/12 pitch Attic Truss
 - Mezzanine shall extent 14' from the rear of the garage and topped with 3/4" Advantech sheathing
 - Truss shall be engineered for a minimum of 75lb ground snow load and 120 mph wind speed and shall be an "attic truss" designed to accommodate storage

- Roof Covering
 - Shall be 5/8" CDX Fir
 - Covered with appropriate roofing membrane
 - Two rows, approximately 5' at drip edge covered with rubber snow and ice shield
 - Roofing material shall Everlast Roofing or substantially similar standing seam roof, color Forest Green.
 - Drip edge details will match roof color

- Exterior wall covering
 - Sheathing shall be 7/16" OSB covered by a weather membrane
 - Wall covering shall be Everlast PBR Roofing or substantially similar panels mounted vertically, color Burnished Slate
 - There shall be a 2x12 ledger board attached below the soffits and covered with wall panel for a future "lean too attachment"

- Soffit overhangs
 - All soffits shall be 12"
 - Finish shall be metal wrap to match roof color

- Doors and windows
 - Overhead door 10'x10' steel insulated door, no windows
 - Installed 12' o/c in gable wall

- Manway entry doors

- Two 3'0 Fiberglass shaker or craftsman style fiberglass door,
 - Jam and threshold shall also be fiberglass
 - Matte black hardware
 - Town of Bow will provide lockset
- Windows there shall be five (5) fiberglass awning style windows that are operable
 - 24"x48", alternative sizing allowable to closely match standard size, finish sill shall be 50" from finish floor
 - Window shall be Pella Impervia Solid color black
 - No Grill
 - Standard screen
 - Hardware Matte-black
- Utilities
 - Electrical, Town of Bow responsible for electrical post construction
 - Domestic water and sewer
 - Sewer rough in on rear left corner for future bathroom (toilet and shop sink)
 - Sleeve at requested location installed to run a future water supply line. Installed below expected frost level and will exit to outside of the slab perimeter for later access.
- Interior will be unfinished
- Construction Alternative the Town of Bow will consider pole barn structures that meet the requirements as stated above.

2.3 The Contractor shall maintain a clean and safe job site. At the conclusion of the work, it will be the contractor's responsibility to clean and remove all waste, rubbish and other debris created by the work and leave the work site in a manner acceptable to the Town of Bow's representative. **SUCCESSFUL BIDDER SHALL BE RESPONSIBLE FOR INSTALLING A TEMPORARY CONSTRUCTION FENCE, BATHROOM FACILITY AND CONSTRUCTION DUMPSTER.**

2.4 The Contractor shall confine work area to the part of the site where work is necessary. Work hours shall be Monday thru Friday 6:00 a.m. to 6:00 p.m. Work on weekends or holidays requires pre-approval by the Town Manager or designee.

2.5 The Contractor shall submit in writing any additional work that the contractor feels should be included and what the total cost will be for each additional item. All requests for additional work shall require approval by the Town Manager before work is done.

2.6 The Contractor shall submit samples of all materials to be used for approval prior to beginning the work.

- 2.7 Application of all materials shall be installed by following the manufacturer's installation specifications and applicable codes and standards.
- 2.8 Schedule of values: Bidder to provide a schedule of values and proposed payment schedule. The Town of Bow reserves the right to withhold a 5% retainage at each payment schedule. Any retainage withheld shall be payable upon completion and acceptance of the work.
- 2.9 The Contractor receiving the bid shall complete the project within sixty (30) days of the bid awarded unless otherwise agreed upon by both the Contractor and the Town of Bow.
- 2.10 The Contractor receiving the bid shall be responsible for all permitting requirements. Town permits and inspections are required at no cost to the contractor

Part 3. Bid Submission Instructions

- 3.1 One (1) original bid must be submitted in a sealed envelope clearly labeled "**Equipment Storage Building**" must be submitted no later than **10:00 a.m. on October 5, 2021**, at which time bids will be publicly opened and read aloud. Bids may be submitted by mail, courier service, or in person addressed to

David Stack, Town Manager
Bow Municipal Building
10 Grandview Road
Bow, NH 03304

- 3.2 In the case of mailed or third-person delivery, the outer envelope must be clearly labeled "**Equipment Storage Building**" and the bid contained in a second sealed envelope. **No faxed or unsealed bids will be considered.**
- 3.3 All information must be submitted in blue ink or typewritten. Errors, alterations, or corrections must be initialed by the person signing the bid.
- 3.4 An authorized person representing the legal entity of the bidder must sign bids.
- 3.5 The inability to meet any specified requirement(s) must be stated in writing and attached to the bid form, or written on the bid form. If no exceptions are noted, it shall be assumed that the terms of the Invitation to Bid have been accepted.

- 3.6 Bids are considered valid for sixty (60) days after bid(s) are opened. Bidders may not withdraw, cancel, or modify their bid for a period of sixty (60) days after bid(s) are opened.
- 3.7 The Town reserves the right to waive any non-material deficiencies or irregularities in a bid when such a waiver is in its best interest.

Section 4. Presumption of bidder being fully informed

- 4.1 At the time the first bid is opened, each bidder is presumed to have read and be thoroughly familiar with all bidding and contract documents and requirements for this project. Failure or omission of the bidder to receive or examine any information concerning this bid shall in no way relieve any bidder from obligations with respect to their bid.

Section 5. Pre-bid Inspection

- 5.1 It is recommended that the contractor bidding the work visit the work site. Inspections, of the job site before bidding may be arranged by contacting: Chris Andrews, Building and Facilities Manager Town of Bow 603-223-3977

Section 6. Interpretation of Acceptable Work

- 6.1 The specifications, bidding, and contract documents are to be interpreted as meaning those acceptable to the Town of Bow.

Section 7. Insurance

- 7.1 The bidder awarded this bid must provide a current Certificate of Insurance to the Town Manager's Office PRIOR to commencement of work, with the following requirements:

- General Liability with minimum limit of \$1,000,000
 - Automobile Bodily Injury with minimum limit of \$2,000,000
 - Property Damage \$250,000
 - Worker's Compensation, as required by New Hampshire State statutes.

- 7.2 The limits of insurance may either be met as stated above, or in combination with an umbrella or excess liability policy.

- 7.3 The Town of Bow, 10 Grandview Road, Bow, NH 03304 is to appear as an additional insured on the contractor's general liability and automobile liability Certificates of Insurance.
- 7.4 All insurance may not be canceled or modified without thirty (30) days written notice by registered U.S. Mail to: Town Manager, Town of Bow, 10 Grandview Road, Bow, NH 03304.

Section 8. Awarding of the Bid

- 8.1 The Town of Bow reserves the right to accept any bid or any part of bids, to reject any, all, or any part of bids, to waive any non-material deficiencies or irregularities in the bidding process, and to award the bid deemed to be in the best interests of the Town.
- 8.2 An award shall be made to the most responsive and responsible bidder. That bidder is the person or firm whose bid to perform the work is the lowest, who is qualified and competent to do the work, whose past performance of work is satisfactory to the Town, and whose bid documents comply with the procedural requirements stated herein.

Section 9. Rejection and/or Cancellation of Bids

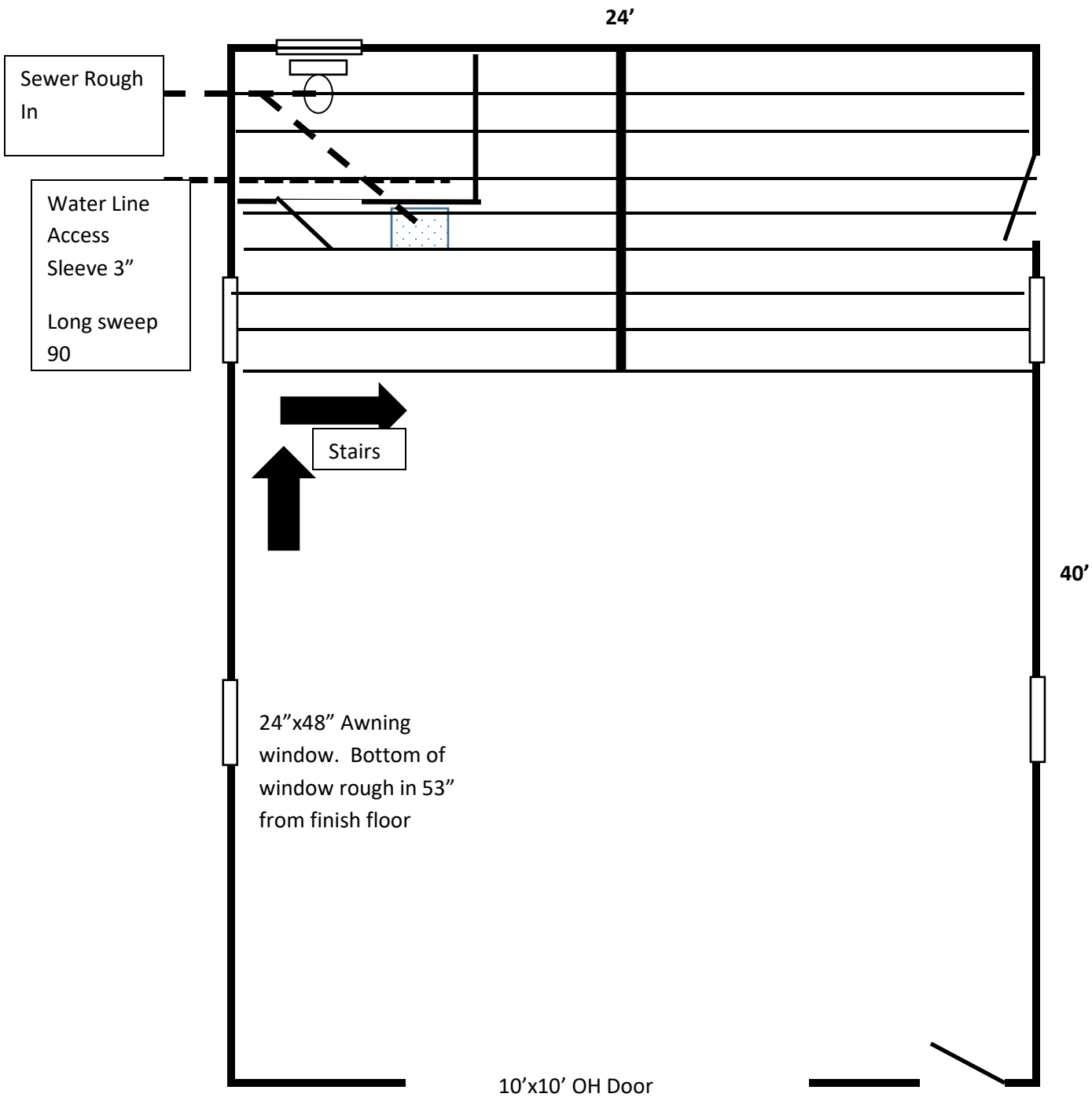
- 9.1 The Town reserves the right to reject or cancel any and all bids, or any part of any or all bids, if such action is deemed to be in its best interest to do so.

Section 10. Performance Bond and Payment Bond

- 10.1 Prior to the execution of the contract, the contractor shall furnish Performance and Payment Bonds for 100% of the total contract price.**

Section 11. Tax Exemptions

- 11.1 The Town of Bow is exempt from Federal Excise Taxes. Bidders shall avail themselves of these exemptions.
- 11.2 The contractor must supply the Town with a W-9 form for services rendered.



Floor plan for reference only.

Equipment Storage Building

BID FORM

BID of _____

(hereinafter called "BIDDER," a corporation organized and existing under the laws of the State of _____ partnership, or an individual doing business as: _____, having visited the site and carefully examined all bidding documents together with all addenda issued, if any, and received prior to the scheduled closing time for receipt of bids will construct a new Equipment Storage Building to the specifications outlined in

- **Option A:**
 - Construct new building as described in Part 2 Scope and Specifications

- **Option B**
 - Alternative building construction such as Metal Fabrication or Pole Barn.
 - Design shall comply with Part 2 Scope and Specifications other than framing

BID:

(Written in Words)

\$ _____
(Written in Figures)

The estimated date the project will commence (near or on the week of _____, _____, 2021)

Additional items the contractor suggests should be addressed that have not been included in the bid specifications:

Quotation to include all available rebates if applicable.

Provide Details: _____

The undersigned submits this Bid without collusion with any other person, firm, or individual.

Witness: _____ Firm:

Signature: _____ Address:

Title: _____ E-mail:

Date: _____