



Bow Rec Day Camp 2026

21 Bow Center Road, Bow, NH 03304
603-223-3984 | bowreccenter@bownh.gov

Summer Camp Information

Thank you for choosing Bow Rec Day Camp for your child's summer camp experience. Our program is available Monday – Friday, 7:00 am -5:45 pm and is designed for children entering Kindergarten through 7th grade. Bow Rec Day Camp gives children the opportunity to laugh, play, develop new friendships, build confidence, learn new skills and create memories that will last a lifetime!

For a camper to be successful in our program, each child must have the ability to:

- Be safe and be willing to participate in activities.
- Demonstrate acceptable behavior without requiring a great deal of guidance.
- Follow a schedule that provides various large group activities.
- Understand and respond appropriately to group instruction.
- Not require one on one individualized attention/assistance that exceeds a 20 minute time frame.
- Communicate concerns to a staff member.
- Be fully potty-trained and have independence to use the bathroom with minimal reminders and have the ability to wipe and clean themselves appropriately to maintain good hygiene.
- To change clothes without assistance.

Our camp program strives to offer a quality day camp experience with a variety of activities designed to keep your child engaged and active. Activities include arts & crafts, STEM, sports, team building games, field games, water play, nature walks, outdoor play, special theme days and field trips.

Program updates and alerts will be conveyed via email. Parents must check emails frequently so important information is not missed. **Policies and procedures are subject to change and updated as needed. Families will be notified of any changes.

REGISTRATION PROCESS

What you need to know to enroll your child for camp.

Age of camp children: Children entering Kindergarten through 7th grade.

Camp days: Monday- Friday between the hours of 7:00 am – 5:45 pm.

Location: Bow Rec Center, 21 Bow Center Rd, Bow, NH 03304

Field trips designated for: *Children entering 2nd grade – 7th grade. (*In 2026, some field trips will be open for children entering first grade. Please refer to field trip list for information regarding which trips.)

Field Trip Days: Mondays & Wednesdays

Camp Dates: June 16 – August 21, 2026 (no camp 7/3/26)

Registration Fee: \$30 per camper

Registration Deposit: \$25 per week per camper



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Weekly camp Fee:

Entering Kindergarten: \$260 per week for Bow residents / \$265 per week for non-residents

Entering Grades 1-7: \$220 per week for Bow residents / \$225 per week for non-residents

(Tuition for 6/16-6/19 and 6/29 – 7/2 is \$208 for Bow residents entering Kindergarten / \$212 for non-residents, and \$176 for Bow residents entering grades 1-7/\$180 for non-residents)

*Note – The school calendar lists June 15, 2026 as the last day of school. If the school year is extended, then camp will begin the weekday after the last day of school and the fee for the first week will be prorated.

2026 Camp Week Dates

Week 1	June 16 – June 19	Week 6	July 20 - 24
Week 2	June 22 – June 26	Week 7	July 27 – July 31
Week 3	June 29 – July 2 (closed 7/3)	Week 8	Aug 3 - 7
Week 4	July 6 - 10	Week 9	Aug 10 - 14
Week 5	July 13 - 17	Week 10	Aug 17 – 21

** Field trips may be subject to change and/or be canceled throughout the summer due to unforeseen circumstances. In these instances, administrative staff will notify camp parents via email immediately.

February 13, 2026 at 9am: Summer Camp Registration opens for families of children currently enrolled in the BRC Before & After School Program on a “first come-first serve” basis. To register your child click on the link sent via email from bowreccenter@bownh.gov and complete the registration information. Siblings of children currently enrolled at BRC can register at the same time.

March 2, 2026 at 9am: Registration opens for children who are not currently enrolled in the BRC Before & After School Program on a “first come-first serve” basis. The registration link will go live on the Town of Bow website on March 2, at 9am.

REGISTERING YOUR CHILD

Step One: Families currently enrolled in the 2025/2026 Bow Rec Center Before and After School Program, will receive an email with a pre-registration link on February 13. Families not currently enrolled, need to visit the Town of Bow website and click on the pre-registration link for Bow Rec Day Camp. The link will be available on March 2 at 9am. All families must click on the pre-registration link, complete the information requested and submit.

Once pre-registration is submitted, you will receive an automated email with a copy of the form you completed. This email is acknowledgement from Bow Rec Center of the camp weeks and field trips you have requested. This is the first step in completing registration for camp, and holds a spot for your child pending the completion of Step 2 below.



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Step Two: Parent/guardians will receive a separate CONFIRMATION EMAIL from the BRC Enrollment and Billing Specialist within 5 business days to confirm registration for summer camp enrollment in each of the weeks/trips requested. You will receive a link to the FULL registration form in that email that must be completed within 10 days of receipt to secure your child's spot in camp. This form will include the medical waiver, full payment information, and other information necessary to be considered fully registered for summer camp.

CAMP FORM CHECKLIST

The forms below are required to be completed within 10 days upon receiving confirmation of enrollment in order for your child to be fully registered and attend camp. Forms need to be updated throughout the camp season if there are any changes during camp. Notify BRC to update information.

- ✓ Camp Pre-Registration Form (completed online through JotForm)
- ✓ Full Registration Form (sent in the confirmation email and completed online through JotForm)
 - Camp Health/Waiver Form
 - Parent Camp Handbook Acknowledgement Form
- ✓ Some field trips will require a separate waiver in order to participate

PAYMENT POLICIES

Enrollment in Bow Rec Day Camp requires a registration fee of \$30 per camper plus a \$25 deposit per camper for each week that you registered for. ***Camp registration fees and camp deposits are non-refundable and non-transferrable.***

Weekly tuition for 2026:

Bow Resident Fee:	\$260 weekly fee (entering Kindergarten)	\$208 for 6/16-6/19 & /29-7/2
	\$220 weekly fee (entering Grades 1-7)	\$176 for 6/16-6/19 & /29-7/2
Non-Residents Fee:	\$265 weekly fee (entering Kindergarten)	\$212 for 6/16-6/19 & /29-7/2
	\$225 weekly fee (entering Grades 1-7)	\$180 for 6/16-6/19 & /29-7/2

FAMILIES HAVE THREE PAYMENT OPTIONS:

Option 1: PAYMENT IN FULL - Tuition Express

- The \$30 registration fee and \$25 per camper/per week deposit will process through Tuition Express, within 5 days of submitting the pre-registration form.
- Remaining balance will process through Tuition Express on FRIDAY, May 29, 2026. ***Camp fees are non-refundable and non-transferrable.***
- Field Trip fees will process on FRIDAY, May 29, 2026. ***Field Trip fees are non-refundable and non-transferrable.***



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Option 2: PAYMENT IN FULL – Payment in full with cash, check, or money order

- The \$30 per camper registration fee and \$25 per camper/per week deposit must be paid within 5 days of submitting the pre-registration form.
- The balance of all camp and field trip fees must be paid in full by TUESDAY, May 26, 2026. ***Camp fees and field trip fees are non-refundable and non-transferrable.***
- **Make checks payable to Town of Bow** and hand deliver to Bow Rec Center, 21 Bow Center Rd, (building across from the middle school) during normal business hours. DO NOT MAIL payments to this address.
- Late fees are \$10 per day. ***If payment has not been received by MONDAY, June 1, 2026, enrollment submitted will be canceled.***

Option 3: WEEKLY PAYMENTS – Tuition Express

- The \$30 registration fee and \$25 per camper/per week deposit will process through Tuition Express within 5 days of submitting the pre-registration form.
- Weekly tuition will process on the Monday **THREE WEEKS** before the scheduled camp week. For example, if your camper is enrolled to attend the week of June 16th, the fee for that week, minus the \$25 deposit, will process May 26, 2026 and will be charged to your account.
- Field trip fees will process **IN FULL** May 29, 2026. ***Field Trip fees are non-refundable.***

INSUFFICIENT FUNDS: If payment does not clear due to insufficient funds, you will be charged a \$25.00 fee. For families using Tuition Express, Bow Rec Center will re-submit the unpaid fees, including the \$25 insufficient funds fee to Tuition Express the following week. Families paying by check will need to bring in cash or a bank check.

WAIT LIST: If a camp week or trip is full and you would like your child to attend, you can request to be placed on a wait list. The waitlist form can be found on the Town of Bow website. Contact will be made by phone and email if space becomes available.

WITHDRAWAL & REFUNDS

Campers withdrawing from a camp week must provide written notification to the BRC office at least 30 days prior to the start of the camp week to avoid being charged for that week. **Refunds will not be given** for registration fees, camp deposit fees, camp fees or field trip fees already paid. Refunds will also not be given if a camper is removed from camp by Bow Recreation Department.



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CAMP DETAILS

ACTIVITIES: Weekly themes are set for the camp program that include a variety of indoor and outdoor activities, water play, hiking trail walks, outdoor group games, indoor gym games, visits to the school playground, basketball court, and fields.

WHAT TO BRING TO CAMP DAILY

All items MUST have campers name or initials.

- Backpack they can easily carry and manage.
- Change of clothes.
- Bathing suit, towel and plastic bag for wet items.
- Light jacket, sweatshirt or rain coat for inclement weather.
- Refillable water bottle.
- Lunch - We do not refrigerate or heat camper's lunch items. **Please pack needed utensils.**
- TWO snacks – one for morning and one for afternoon.
 - If campers forget to bring a snack or refillable water bottle, snacks and water are available for a fee: water \$2.00, snack \$3.00. *Our snacks and water should not be relied on frequently.*
- Sneakers and water shoes. No flip flops, sandals, crocks or other unsupportive shoes that leave feet exposed.
- BRC camp T-shirt for field trip days. Campers without a BRC Camp T-Shirt will not be allowed to go on field trip.
- Sunscreen (spray recommended). Sunscreen must be applied on camper prior to arrival. Campers will need to re-apply throughout day and will need to do so independently.

What NOT to bring to Camp

Please do not allow your camper to bring personal items, electronics, and/or toys. Bow Recreation Center and staff are not responsible for any broken, stolen or missing items.

- Cell phones, apple watch, sports equipment, or trading cards.
- Electronic-hand held games, mp3 players, iPods, air pods, etc.
- Toys/stuffed animals.
- Flip flops, sandals, crocks or other unsupportive shoes that leave feet exposed.
- Weapons, drugs or alcohol of any kind. If a camper is found with any of these items, parent/guardian will be contacted to come and pick up immediately and the child will be expelled from camp. refunds will be issued.



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ARRIVAL/DEPARTURE

For the safety of all, please follow the posted 5 mile per hour speed limit when entering or exiting parking lot area.

Children are encouraged to arrive by 8:45 am to receive the full camp experience. If your child will arrive after 9:00 am, please email bowreccenter@bownh.gov or phone 603-223-3984.

Drop off: Walk your child to main entrance and notify staff member of your child's arrival. Parents are required to wait with their child until staff have signed them in. The staff member will then direct your child to their assigned camp group.

Field Trips: Please drop your camper off **at least 30 minutes** prior to field trip departure. Campers who arrive late may miss the bus and will need to stay at BRC Day Camp for the day. No refunds will be issued in this circumstance.

Leaving Early: Please notify BRC staff upon arrival at camp or by emailing bowreccenter@bownh.gov or phone 603-223-3984 if your camper needs to leave prior to 3:00 pm.

Absent from Camp: Please notify BRC Day Camp by 9:00 am by email bowreccenter@bownh.gov or phone (603) 223-3984 if your camper will be absent.

Authorized Pick-up Person: If sending someone to pick up your child, they must be listed as an authorized pick-up person on your registration form and will need to show photo ID. To add someone to our authorized pick-up list, please complete an authorization form. Request this form from staff upon arrival or departure.

Pick up: BRC Day Camp program ends at 5:45 pm each day. Parents must arrive no later than 5:40 pm. Upon arrival at front entrance, state the name of your child to the receptionist. The receptionist will radio appropriate staff for your child's dismissal while you wait for them outside around the patio area. Your child will meet you at the main entrance. Children are not allowed to walk across the parking area or to a car without an adult.

Late Pick-up: Campers must be picked up by 5:45 pm each day. A late fee is charged to parents who pick up after 5:45 pm. The fee is \$5.00 for the first minute and \$1.00 for each additional minute. Parents/guardians arriving late, will be required to sign a late fee form and the late fees will then be charged to your account.

SUMMER SCHOOL

Families who have a child attending summer school MUST make arrangements to get their child to and from Bow Rec Day Camp. Due to limited staff, we will not be able to assist with transportation.



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FIELD TRIPS

Field Trips are offered weeks 1-8 on Mondays and Wednesdays for campers in grades 2 – 7. Field trips are optional and must be selected during the pre-registration process. **Note:** In 2026, some field trips will be open for campers entering grade 1 as well. Please refer to the field trip list for information regarding which trips are open to campers entering grade one. **Families must pre-register and pay in advance for these trips. See payment options above for details and check email for confirmation of trip dates.**

Field trips may be subject to change and/or be canceled throughout the summer due to unforeseen circumstances. In these instances, we will communicate this to camp parents via email immediately.

- **All campers must wear an official Bow Rec Camp t-shirt while on field trips.** If a child does not have a t-shirt, a shirt will need to be purchased for \$15 in order to go on the trip or the camper will stay at BRC for the day.
- Campers must arrive at least 30 minutes prior to bus departure. This is to allow time for check-in, prepare for the trip, and for all camp counselors and campers to be ready for bus departure.
- For beach field trips and water parks, campers must be proficient swimmers or they must bring and wear a life jacket.
- For beach and water park trips, campers must arrive with their swim suit on under their clothing.
- Campers are required to follow the rules on the bus and remain seated for the entire duration. Failure to comply with these rules may result in termination of the next scheduled field trip. No refunds will be issued.
- You are responsible for payment of these trips, based on your registration choices, regardless of whether your child attends that day.
- In the event that a trip is cancelled due to inclement weather or unforeseen circumstances, campers will spend the day at Bow Rec Center and you will receive a refund of fees paid for the trip.
- Gift shops/stores will not be visited on field trips. Money should not be brought to camp.

FIELD TRIP BOUNDARIES AND SWIMMING

Camp Counselors will review the boundaries for each field trip location with their assigned groups prior to leaving for the trip, as well as upon arrival at the trip destination. Camp Counselors will also give reminders throughout the field trip, as needed.



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Camp Counselors will create boundaries and rules for campers when in bodies of water.

- When visiting lakes, campers will be allowed to go up to their knees or waist or shoulders based on information received from parent regarding swimming ability.
- When visiting the ocean, campers will only be allowed up to their knees or waist, depending on information received from parent regarding swimming ability.
- Camp counselors will modify boundaries based on weather conditions or beach alerts for the day.
- Campers are required to stay within the boundaries for their safety.
- Camp Counselors are required to be present in the water when campers are swimming.
- Please do not send floats or inflatables to camp as we do not have enough space or the ability to keep track of such items.
- If your child is not a strong swimmer, let administrative staff know and we will work to create a safe and acceptable boundary on beach trips.

POLICIES & PROCEDURES

FIRST AID

BRC camp staff receive First Aid/CPR training. Staff are equipped with a first aid pack, which is accessible at all times.

- If your child sustains minor injuries at camp requiring basic first aid, our staff will care for your child and then fill out an accident/incident report detailing how the injury occurred and what was done to treat your child. All forms will be kept confidential.
- BRC receptionist or directors will inform you at the time of pick-up of any minor injuries or first aid given by presenting you with an incident/accident form.
- For more serious injuries or head injuries, a phone call from a director will be made to the parent/guardian. If parents can't be reached, we will contact your emergency contact or pediatrician in that order.
- In the event of a major or life-threatening injury or accident, 911 will be called immediately. A parent/guardian will be notified next by phone. Based on the professional decision of the EMT, the child may be transported to the closest medical facility for immediate care.
- If your child arrives at camp with a prior sunburn or injury, it is important this information is communicated to staff prior to leaving the camper in our care. Information given should include any physical limitations for that camper indicated by a physician or by parent/guardian.



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INCLEMENT WEATHER

In cases of extreme heat, we will move activities indoors with the exception of water play. Extreme heat is defined below.

- The outside temperature is 86 degrees Fahrenheit and the humidity level is over 50%.
- The outside temperature is over 95 degrees Fahrenheit and the humidity is over 30%.

On heavy rain days, all activities are adjusted to indoors. If thunder or lightning is present, children and staff will move inside or remain indoors until 30 minutes after the last clap of Thunder and lightning.

CELL PHONES/APPLE WATCHES

Parent/guardians are asked not to send their child with a cell phone. If it is needed for an emergency, please opt to have them use the BRC landline. If a parent/guardian allows a child to bring a cell phone to camp, the child will be responsible for keeping the phone in their backpack at all times. BRC staff are not responsible for broken, stolen, or misplaced cell phones.

If your child is found using a cell phone at camp, staff will give a verbal warning to put it away. After the first warning, a camper's phone may be confiscated and stored in the staff area or in the BRC office. Phones will be returned to the camper at the time of pick-up.

DRESS CODE

BRC Camp program is designed to keep children engaged and active throughout the day. Children participate in games that require physical activity. For a list of items to bring/wear to camp daily, please refer to the Camp Details section on page 4-5.

It is very important to send your child with closed-toed shoes daily. This limits foot and ankle injuries and allows children to participate fully in activities without limitations.

When wearing dresses/skirts, it is recommended to have children wear shorts underneath.

Field trip campers are required to wear their camp t-shirt on trip day and while in the water on a field trip. This is for the safety of our campers. It is recommended for campers to bring an extra shirt to change into before getting on the bus to return to BRC.



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LOST AND FOUND

EVERY item your child brings to camp must be labeled with their name and or initials. Campers are responsible for their belongings. The Camp and Town of Bow are not liable for any items that belong to your child. A Lost and Found bin is available for items left behind and is placed out during drop off and pick-up times. Please check it if your child has lost something. At the end of the summer, any unclaimed items will be donated.

MEALS/SNACKS

- Breakfast is not available and should be eaten prior to a camper being dropped off for the day.
- Morning snack is at 9:00 am.
- Lunch is at 12:00 pm.
- Afternoon snack is at 3:00 pm.

There is no refrigerator available for camper lunch/snack storage. Please send lunches with ice packs when necessary. Children will not have access to a microwave. Parents/guardians must provide campers with their own eating utensils when needed. Please make every effort to ensure your child can open their food containers without adult help.

MEDICATION/MEDICAL CONCERNS

Please alert administrative staff of any health conditions your child has so that staff are aware and can address if needed. Any medication(s) which a camper needs to take during the time s/he is a camp, must be in the original container and kept in the main office. **Parents must complete a medication authorization form for any medication before it can be administered at BRC.**

Epi pens will be kept with their camp counselor and campers may keep their inhaler with them if necessary. Medications will be taken under the supervision of the Director, Assistant Director, Site Director or designated Camp Counselor.



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ILLNESS

We ask that you keep your child home from camp if your child is not feeling well or if fever has been present in the past 24 hours. Please report your child's absence from camp for that day by notifying Bow Rec Day Camp immediately at bowreccenter@bownh.gov or call 603-223-3984.

A child may not attend camp if they have any of the following symptoms:

- Fever of 100 degrees F or higher
- Vomiting
- Diarrhea
- Inflammation of the eyes
- Abscess or draining sores
- The child has a strep throat that has not yet been treated with an antibiotic for 24 hours
- Rash, unless determined to be non-contagious by a Doctor's note
- The child has impetigo with less than 24 hours of treatment with an antibiotic
- Or other symptoms preventing him/her from participating in camp activities

If a camper develops symptoms while at camp, the parent/guardian will be called and asked to pick up their child from camp within one hour.

SUNSCREEN

Remember to apply sunscreen prior to dropping your child off at camp for the day.

- Campers are required to bring sunscreen every day and re-apply throughout the day. Spray sunscreen is recommended as it is easier for children to apply.
- Remember to label your child's sunscreen and place clear tape over the name so the name is not wiped away by sunscreen.
- Camp staff will remind campers to re-apply sunscreen throughout the day.
- Parents will be notified if their child repeatedly comes to camp without sunscreen.
- If your child refuses to use sunscreen or does not use it appropriately, parents will be notified.



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CAMP RULES & EXPECTATIONS

Bow Rec Day Camp is a program where we value all participants and expect them to be kind, cooperative and have the ability to follow rules and expectations. We have set up BRC camp to be a safe, caring community where individual differences are supported and everyone can have fun. Our summer program is designed to keep children engaged and active throughout the day and to be focused mostly outdoors.

It is important for parents/guardians to be aware that BRC Day Camp is NOT a daycare setting. Our expectations for campers are that of a summer camp setting. If your child has never attended a day camp and you are unsure of what a typical camp day is like or unsure if it will be a good fit for your child, please contact us at 603-223-3984.

We understand that some children may need additional support to meet camp expectations. Please be aware that we cannot provide 1:1 support staff for campers, however, we welcome campers who will be accompanied by a support person from an established agency or privately hired by the family. Please call administrative staff in advance to discuss this option at 603-223-3984. If your child currently has a 1:1 support staff/aide in a school setting, we ask for you to set up a meeting with BRC Administrative Staff to discuss how to make their camp experience successful. Collaborating and working together can help your child create positive memories at BRC.

Creating a healthy, happy and safe environment for our summer camp program requires the commitment of all participants. All campers must follow the rules listed below. Campers and parents/guardians should review and discuss these rules and expectations together so all family members are aware of what is expected when attending our camp program.

1. Campers are expected to behave in a safe, kind, responsible, respectful manner toward themselves and others.
2. Campers must listen to and follow directions from all staff in a large group dynamic.
3. Campers are expected to participate in camp group-oriented activities and be willing to try new things, giving every activity their best effort.
4. Campers should enjoy being outside in all types of weather and be physically active.
5. Campers must have the ability to change in and out of clothing and bathing suits independently.
6. Campers need to use the restroom independently and be potty-trained.
7. Campers must follow directions and use appropriate language at all times when at BRC Day Camp.
8. Campers must stay with their camp group at all times. They cannot flee or leave a group. They need to stay within BRC boundaries set by our camp counselors. Children who leave/flee the group may be suspended. If a child leaves BRC property, the police will be called to help locate the child.



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9. Campers should keep hands and feet to themselves at all times. Campers are not allowed to physically hurt another child/staff member or touch another child/staff member in a negative or inappropriate way. This will result in suspension from the camp program and may lead to dismissal from BRC Camp if the child's behavior does not change.
10. All campers must come to camp having already applied sunscreen.
11. Campers need to respect other people's ideas and values, even if they are different from their own.
12. Campers must be courteous with the words they use and refrain from using inappropriate language and gestures.
13. Campers must respect their environment and BRC by throwing away all trash, helping to clean up and returning equipment to the proper place after use. Campers are expected to treat these items respectfully and safely,
14. Campers cannot swap or share food during meal times.
15. Campers must be willing and able to report problems or issues to a staff member.
16. Campers need to leave personal items at home such as: toys, electronic devices, money, sports equipment, trading cards, animals, craft items, valuables, or any other personal items **including cell phones**.
17. Bullying will not be tolerated and is an unacceptable behavior at BRC Summer Day Camp. If bullying is addressed and continues, this may result in a child being suspended from the program. If bullying continues even after suspension, it may lead to dismissal from BRC Camp.

DISCIPLINE AND BEHAVIOR MANAGEMENT POLICY

To be reviewed by parent/guardian and child prior to attending program.

BRC staff use positive behavior management techniques that are developmentally age appropriate. Our program offers large group opportunities and cannot provide 1:1 support staff for campers.

Using positive behavior management, our staff will:

1. Explain program rules and expectations that are clear, consistent, and fair.
2. Redirect children to a more acceptable behavior or activity.
3. Provide the opportunity for children to express thoughts and feelings in a safe and non-judgmental environment.
4. Take a break: give child a chance to take a break from the group for a short period of time, if needed
5. Assist children with conflict resolution and interpersonal skills that help them to solve and regulate social and emotional challenges.



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Bullying - Bullying is a behavior that is not tolerated at BRC. The definition of bullying is someone that seeks to harm, intimidate, or coerce (someone perceived as vulnerable).

There are three types of bullying:

- **Verbal bullying** is saying or writing mean things. Verbal bullying includes:
 - Teasing, name-calling, inappropriate sexual comments, taunting and/or threatening to cause harm
- **Social bullying**, involves hurting someone's reputation or relationships. Social bullying includes:
 - Leaving someone out on purpose, telling other children not to be friends with someone, spreading rumors about someone and/or embarrassing someone in front of others.
- **Physical bullying** involves hurting a person's body or possessions. Physical bullying includes:
 - Hitting/kicking/pinching, spitting, tripping/pushing, taking or breaking someone's things and/or making mean or rude hand gestures.

DISCIPLINE ACTION STEPS

Steps camp counselors will utilize when taking action towards inappropriate or unsafe behaviors.

1. Take a break – offer the child a chance to step away from the negative or challenging behavior so they can regain control of their emotions and behavior. When the child is ready, staff will assist them in re-joining the group.
2. Verbal or written communication to parent/guardian regarding a child's behavior through a Parent Communication/Behavior Action Plan form. This form is presented and discussed with parent by the Site Director or Assistant Director.
3. Behavior Follow Up & Suspension – Camp counselors will document behaviors and incidents that are serious or recurring through Parent Communication/Behavior Action Plan forms.

Upon review of the incident, the following suspension policy will be enacted:

- 1st Incident: 1-day suspension
- 2nd Incident: 3-day suspension
- 3rd Incident: 5-day suspension
- 4th Incident: Program Termination

Note: For serious behavior incidents, Bow Recreation Center staff reserve the option to skip any of the steps listed above if a longer suspension or program termination is deemed necessary.

4. Termination – BRC programs cannot serve children who display consistent disruptive behavior. Consistent disruptive behavior is defined as verbal or physical activity which may include, but is not limited to behavior that:
 - Requires constant attention (1:1) from staff.



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- Inflicts physical or emotional harm to children, staff or self.
- Abuses the staff and/or ignores or disobeys the rules/expectations set forth in this handbook.
- Jeopardizes the health or safety of self or others

If a child cannot adhere to the program rules and behavior expectations, the child may be removed from the program. All efforts will be made by staff to assist child with behavior expectations with reminders, positive redirecting and reinforcement. BRC reserves the right to have a parent/guardian pick up their child early due to behavior. If your child misses days due to suspension or expulsion, or is removed from camp, no refunds will be provided.

SUMMER TIME FUN!

BRC Day Camp staff is looking forward to a great summer with your child. We hope to create some wonderful memories and have your child establish great relationships with other campers and our camp counselors. We are looking forward to our upcoming 2026 camp season!

PRE-CAMP CHECK LIST

- ☐ Have you completed Camp Pre-Registration Form? (completed online through JotForm)
- ☐ Have you completed the Full Registration Form? (sent in the confirmation email and completed online through JotForm)
 - ☐ Includes the Camp Health/Waiver Form
 - ☐ Includes the Parent Camp Handbook Acknowledgement Form
- ☐ Have you reviewed camp policies, rules and expectations with your child for attending camp?
- ☐ Have you reviewed all pertinent information regarding what to bring to camp, food for lunches and snacks?